

**January 09, 2017 -
January 15, 2017**

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Monday, January 09

Tuesday, January 10

Wednesday, January 11

Thursday, January 12

Friday, January 13

January 16, 2017 - January 22, 2017

January 2017						
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Monday, January 16

Tuesday, January 17

Wednesday, January 18

Thursday, January 19

Friday, January 20

January 23, 2017 - January 29, 2017

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Monday, January 23

Tuesday, January 24

☒ **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/
 Number (b)(4) Participant Access Code (b)(4) - Tota,
 Kenneth (ACF) ^u

Wednesday, January 25

Thursday, January 26

Friday, January 27

January 30, 2017 - February 05, 2017

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February 2017						
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Monday, January 30

Tuesday, January 31

☒ **10:00am - 10:45am ORR Leadership Weekly Meeting (5202/**
 Number: (b)(4) Participant Access Code: (b)(4) - Tota,
 Kenneth (ACF)

Wednesday, February 01

Thursday, February 02

Friday, February 03

February 06, 2017 - February 12, 2017

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Monday, February 06

Tuesday, February 07

☒ **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/
Number: (b)(4) Participant Access Code: (b)(4) - Tota,
Kenneth (ACF) ^u

Wednesday, February 08

Thursday, February 09

Friday, February 10


February 13, 2017 - February 19, 2017

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Monday, February 13

Tuesday, February 14

☒ **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/
Number: (b)(4) / Participant Access Code: (b)(4)) - Tota,
Kenneth (ACF) 

Wednesday, February 15

Thursday, February 16

Friday, February 17

February 20, 2017 - February 26, 2017

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Monday, February 20

Tuesday, February 21

☒ **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/
Number Participant Access Code: - Tota,
Kenneth (ACF) ↻

Wednesday, February 22

Thursday, February 23

Friday, February 24

February 27, 2017 - March 05, 2017

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Monday, February 27

Tuesday, February 28

☑ **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/
Number: (b)(4) Participant Access Code: (b)(4) - Tota,
Kenneth (ACF) ☺

■ **1:00pm - 2:00pm FW: ASPE Follow-up Meeting on Refugee Survey
redesign** (Deputy Secretary's Conference Room) - Shipley, Samuel
(HHS/IOS)

Wednesday, March 01

- **11:00am - 11:30am ACF Briefing for New Policy Team** (Deputy
Secretary's Conf Rm 607G) - HHS Secretary (HHS/IOS)
- **3:00pm - 3:30pm Meeting ACF / ORR** (2nd floor conference room) -
Lloyd, Edward (ACF)
- **3:30pm - 3:45pm Check-in w/Maggie and Scott** (625D) - Clark,
Timothy (HHS/IOS)

Thursday, March 02

- **1:30pm - 3:00pm FW: ORR/ DPC Meeting** (Switzer Building ORR
Offices Room 5524 at 330 C Street SW) - Gregg, Laura (ACF)

Friday, March 03

- ☑ **1:00pm - 2:00pm FW: (b)(6) Procedure - Conference
Call** (b)(4) - Calero, Wilfred (ACF)
- **3:30pm - 4:30pm ORR Debrief** (Call in number: (b)(4) / Access
Code: (b)(4) - Gregg, Laura (ACF)

March 06, 2017 - March 12, 2017

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Monday, March 06

Tuesday, March 07

- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/
Number: (b)(4) Participant Access Code: (b)(4) - Tota,
Kenneth (ACF) ↗
- **6:30pm - 7:00pm UAC Issues - HOLD** (Lance's Office) - Leggitt, Lance
(HHS/IOS)

Wednesday, March 08

- **4:00pm - 5:00pm ORR Budget Briefing** (611E/ Call in information:
(b)(4) Participant Access Code: (b)(4) - Gregg, Laura (ACF)

Thursday, March 09

Friday, March 10

- **2:00pm - 3:00pm Human Trafficking Meeting** (Deputy Secretary's
Office - Room 614-G) - Horn, Wade (HHS/IOS) (CTR)

March 13, 2017 - March 19, 2017

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Monday, March 13

■ 2:00pm - 2:30pm Secretary Price at ACF

Tuesday, March 14

☑ 10:00am - 10:45am ORR Leadership Weekly Meeting (5202/
Number (b)(4) / Participant Access Code: (b)(4) - Tota,
Kenneth (ACF) ☞

■ 3:00pm - 4:00pm Call Maggie

Wednesday, March 15

■ 5:00pm - 6:00pm Human Trafficking Meeting (Deputy Secretary's
Office - Room 614-G) - Horn, Wade (HHS/IOS) (CTR)

Thursday, March 16

☑ 2:00pm - 2:30pm Call to update on (b)(7)(C)
(Via WebEx--number to follow) - White, Jonathan (ACF)

☑ 2:00pm - 2:30pm Invitation to WebEx meeting: (b)(7)(C)
(b)(7)(C) Update (WebEx Online) - Jonathan White via Cisco WebEx

Friday, March 17

■ 11:30am - 1:00pm Senior Staff PotLuck (6th Floor - Secretary's
Suite) - Leggitt, Lance (HHS/IOS)

March 20, 2017 - March 26, 2017

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April 2017						
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Monday, March 20

- **10:00am - 11:00am PRM/ ORR Call** (Call in number (b)(4)
Participant Access Code (b)(4) - Gregg, Laura (ACF)

Tuesday, March 21

- **9:00am - 9:30am (202) (b)(4) (FBD) - (b)(6)**
EOP/WHO
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/
Number (b)(4) Participant Access Code (b)(4) Tota,
Kenneth (ACF) ☺
- **10:30am - 11:30am FW: LER Meeting - PII Compliance/Letters of
Reprimand** (ORR Huddle Room) - (b)(6) (ACF)
- **2:00pm - 2:30pm [2:00 pm Scott and Marquittia to Discuss Travel
Reimbursement for Recent Trip and Internal Travel Process]**
(Scott's Office) - Coleman, Marquittia (ACF)

Wednesday, March 22

- **2:30pm - 3:00pm Meet w/ Jonathan** - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm PII Compliance and Guidance** (Conference Call) -
(b)(6) (ACF)
- **6:30pm - 6:40pm Scott Lloyd** (Lance's office 615F.3) - Leggitt, Lance
(HHS/IOS)

Thursday, March 23

- **11:30am - 12:30pm UAC program** (614 G) - Lloyd, Scott (ACF)
- **1:15pm - 2:00pm ORR/ Scott meeting re: cooperative agreement**
(Ken's office) - Gregg, Laura (ACF)

Friday, March 24

- **10:00am - 11:00am Secure and Staff Secure releases scheduled for
Friday/this weekend** (202) (b)(4) Access Code (b)(4)
White, Jonathan (ACF)
- **10:00am - 11:00am Invitation to WebEx meeting: Secure and Staff
Secure Releases Scheduled for Weekend** (WebEx Online) - Jonathan
White via Cisco WebEx
- **4:00pm - 4:30pm Interview with** (b)(6)

March 27, 2017 - April 02, 2017

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April 2017						
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Monday, March 27

- 8:15am - 9:15am (b)(6)
- 10:00am - 10:30am **ORR Director Meet and Greet** (5122/ 5202) - ORR Director (ACF)
- 1:00pm - 1:30pm **Daily Briefing Binder Review** (Scott's Office) - Lloyd, Scott (ACF)
- 1:30pm - 2:30pm **Discuss Secure/Staff Secure Releases** (Scotts Office) - Lloyd, Scott (ACF)

Tuesday, March 28

- 10:00am - 10:45am **ORR Leadership Weekly Meeting** (5202/ Number (b)(4) Participant Access Code: (b)(4) Tota, Kenneth (ACF) ☺
- 1:30pm - 3:30pm **Mandatory Prohibited Personnel Practice and Whistleblower Training** (Switzer Conference Room 5324) - Townsell, Valencia (ACF)
- 3:30pm - 4:30pm **Conference Call re USRAP Cost Studies** (Rm 8085) (b)(6)

Wednesday, March 29

- 9:00am - 9:30am **Check in with Anna Marie** (Scott's office) - Lloyd, Scott (ACF)
- 11:00am - 11:45am **Budget Briefing** (Scott's Office / (b)(4) Participant Access Code: (b)(4) - Lloyd, Scott (ACF) ☺
- 1:00pm - 1:30pm **Photo Appointment** (Director's Office 5101) - Lloyd, Scott (ACF)
- 1:30pm - 2:00pm **Travel Plan Briefing** (Scott's office) - Gregg, Laura (ACF)
- 3:00pm - 3:45pm **Admin Briefing** (Scott's office) - Gregg, Laura (ACF)
- 4:00pm - 4:30pm **Monitoring Process** (Scott's Office) - Gregg, Laura (ACF)

Thursday, March 30

- 9:00am - 10:00am **Policy Briefing** (Scott's Office) - Lloyd, Scott (ACF)
- 10:00am - 11:00am **ORR - OJJDP Call on Juvenile Justice expertise and Unaccompanied Alien Children Releases** (Switzer 5202) - White,
- 11:00am - 11:30am **Division of Health for Unaccompanied Children Briefing** (Scott's office) - Gregg, Laura (ACF)
- 1:30pm - 1:45pm **15 min Speak to DRA Staff at DRA Peer Discussion** (4401) - Lloyd, Scott (ACF)
- 2:00pm - 2:45pm **Weekly Check in with Joann** (Director's office) - Gregg, Laura (ACF)
- 3:15pm - 4:00pm **Check-in w/ AnnaMarie** (Director's Office) - Lloyd, Scott (ACF)
- 4:00pm - 5:00pm **Refugee Briefing** (Scott's office) - Gregg, Laura (ACF)
- 6:30pm - 7:00pm **Scott Lloyd** ((b)(6)) - Clark, Timothy (HHS/IOS)

Friday, March 31

- 9:00am - 9:45am **Refugee Briefing- HOLD** (Scott's Office) - Gregg, Laura (ACF)
- 10:00am - 10:45am **DRS Briefing** (Scott's office) - Gregg, Laura (ACF)
- 11:00am - 11:45am **DRA Briefing** (Scott's office) - Gregg, Laura (ACF)
- 12:00pm - 12:30pm **Lunch w/ (b)(6)** (Sandwiches by Phillip425 3rd St, S.W.) - Lloyd, Scott (ACF)
- 1:00pm - 1:45pm **Reorganization Briefing** (Scott's office/ Dial in 202-(b)(4) - Gregg, Laura (ACF)
- 2:00pm - 2:45pm **Tricia/ Scott meeting** (Scott's office) - Gregg, Laura (ACF)
- 3:00pm - 3:30pm **Call w/ (b)(6)** (Dial in 202-(b)(4) (b)(4) - Lloyd, Scott (ACF)
- 3:30pm - 4:00pm **Check-in w/ Assistant Secretary re: Homestead** (Director's Office 5101) - Lloyd, Scott (ACF)
- 4:30pm - 5:00pm **HOLD- UC Call** (Director's Office) - Lloyd, Scott (AC)

April 03, 2017 - April 09, 2017

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May 2017						
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Monday, April 03

- **1:00pm - 1:30pm Meet and Greet w/ Scott Lloyd** (Ben's Office 3103) - Goldhaber, Ben (ACF)
- **2:00pm - 2:45pm Desk Time**
- **2:30pm - 3:00pm Scott call with UC** (Call in number: (b)(4))
Participant Access Code: (b)(4) - Gregg, Laura (ACF)
- **3:00pm - 3:45pm ORR DUCO Briefing** (Scott's office) - Gregg, Laura (ACF)
- **4:00pm - 4:30pm Briefing on The Ethnic Community Self Help FOA** (Scott's office) - Gregg, Laura (ACF)
- **4:45pm - 5:00pm Administrative Items** (Scott's Office) - Lloyd, Scott (ACF)

Tuesday, April 04

- ☐ **12:00am Scott - Travel TEXAS** - Lloyd, Scott (ACF)
- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF)
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/
Number: (b)(4)) Participant Access Code: (b)(4) - Tota, Kenn
- **12:30pm - 1:00pm FW: UC Program Shelter Bed Capacity Discussion** (514G/Dial-In #868 (b)(4)) Passcode: (b)(4) - (b)(4)
- **1:15pm - 1:45pm Clearance Follow-up** (Personnel Security, Room 120F) - Lloyd, Scott (ACF)
- **2:45pm - 3:15pm Check-in w/ AnnaMarie re: (b)(5) process** (Director's Office) - Lloyd, Scott (ACF)
- **3:30pm - 5:30pm Travel to Airport - Rush Hour Traffic is Factored into this Time**
- ☐ **3:30pm - 4:30pm Canceled: POSTPONED: Conference Call re USRAP Reports** (NW8099) - (b)(6)
- **5:41pm - 6:11pm Wheels up**

Wednesday, April 05

- ☐ **Scott - Travel TEXAS** - Lloyd, Scott (ACF)

Thursday, April 06

- ☐ **12:00am Scott - Travel TEXAS** - Lloyd, Scott (ACF)
- **4:00pm - 4:30pm FW: Check in Meeting** (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF)

Friday, April 07

- ☐ **Ken- Telework** - Tota, Kenneth (ACF)
- ☐ **Scott - TELEWORK** - Lloyd, Scott (ACF)
- **11:00am - 11:30am Call in number: (b)(4) Participant Access Code: (b)(4)** - Gregg, Laura (ACF)
- **12:00pm - 12:30pm Call with (b)(6)**
- **1:30pm - 2:00pm FY 18 budget deliverable** (Dial in 202- (b)(4))
Participant Code: (b)(4) - Lloyd, Scott (ACF)

April 10, 2017 - April 16, 2017

April 2017							May 2017						
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Monday, April 10

- **10:00am - 11:00am Pre meeting Refugee Briefing** (Scott's Office) - Gregg, Laura (ACF)
- **1:00pm - 1:30pm Repatriation MOU Briefing by ASPR** (Director's Office Switzer 5101) - Lloyd, Scott (ACF)
- **2:00pm - 2:45pm Homestudy/ PRS follow up meeting** (Scott's office / (b)(4)) Participant Access Code: (b)(4) - Gregg, Laura (ACF)

Tuesday, April 11

- **9:00am - 9:30am DOD Briefing w/ (b)(6)** (523B) - Lloyd, Scott (ACF)
- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ↻
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4) Participant Access Code: (b)(4) - Tota, Kenn
- **10:45am - 11:00am Jonathan/ Scott check in re: case** (Scott's office) - Gregg, Laura (ACF)
- **11:00am - 12:00pm Budget Meeting** (Scott's office) - Lloyd, Scott (ACF)
- **12:30pm - 1:00pm PACOM NEO TTX** (CAA Conference Room) - ADS (b)(4) OS/ASPR)
- **1:15pm - 1:45pm Trina/ Anna Marie/ Scott check in** (Scott's office) -
- **2:00pm - 2:30pm FW: UC Program Shelter Bed Capacity Follow-Up**
- **2:30pm - 3:45pm Travel** (b)(6) contact # is (b)(6)
- **3:45pm - 4:45pm USRAP 101** (EEOB room 172) - Tota, Kenneth (ACF)

Wednesday, April 12

- **9:15am - 9:45am UC Capacity call** (Director's Office/ (b)(4)) Participant Access Code: (b)(4) - Lloyd, Scott (ACF)
- **11:00am - 11:45am Weekly Check-in w/ (b)(6)** (Scott's Office / (b)(4)) Participant Access Code: (b)(4) - Lloyd, Scott (ACF) ↻
- **2:15pm - 2:45pm Check-in w/Scott Lloyd** (HHH 625D) - Clark, Timothy (HHS/IOS)
- **3:00pm - 3:45pm Comms Team Briefing** (Scott's office) - Gregg, Laura (ACF)
- **4:45pm - 5:15pm Check in w/ (b)(6)** (Director's Office) - Lloyd, Scott (ACF)

Thursday, April 13

- **9:00am - 9:45am Refugee Check-in** (Director's Office) - Lloyd, Scott (ACF)
- **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (Scott's Office/ Dial in 202 (b)(4)) Participant Code: (b)(4) - Lloyd, Scott (ACF)
- **11:00am - 11:45am UC Planning and Logistics Briefing** (Scott's office) - Gregg, Laura (ACF)
- **1:00pm - 1:45pm DRH Briefing** (Director's Office) - Lloyd, Scott (ACF)
- **2:00pm - 2:30pm Call w/ (b)(6)** Scott will call (b)(6) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm Meeting w/ Sara Frattone** (Director's Office 5101) - Lloyd, Scott (ACF)
- **3:15pm - 3:30pm Call w/ (b)(6)** (Dial In) - Lloyd, Scott (ACF)
- **4:00pm - 4:15pm Scott/ (b)(6) Call** (Scott will call (b)(4))
- **4:30pm - 5:00pm ACF Sponsored Events | ORR** (IOAS Conference Room (4026A)) - Pilato, Anna (ACF)

Friday, April 14

- ☐ **Laura- OFF** - Gregg, Laura (ACF)
- ☐ **Scott- LEAVE** - Lloyd, Scott (ACF)
- **9:00am - 5:00pm OUT**

April 17, 2017 - April 23, 2017

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May 2017						
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Monday, April 17

- **10:15am - 10:45am Follow-up meeting and ASPR CAA** (CAA Conference Room) - (b)(4) (OS/ASPR)
- **1:00pm - 1:45pm Mtg. w/ACF** (Room 4002; Switzer Building) - Horn, Wade (HHS/IOS) (CTR)
- **2:00pm - 3:00pm Desk Time- Vision Planning**
- **3:00pm - 3:30pm Vision Planning Brainstorming** (Director's Office) - Lloyd, Scott (ACF)

Tuesday, April 18

- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ☺
- ☑ **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4) Participant Access Code: (b)(4) - Tota, Kenneth (ACF) ☺
- **11:15am - 12:15pm Meeting w/ Maggie** (Maggie's Office) - Lloyd, Scott (ACF)
- **1:00pm - 1:30pm Pre Meeting - DHS Community Safety Meeting** (Director's Office) - Lloyd, Scott (ACF)
- **1:30pm - 1:45pm FOA Funding Packet** (Director's Office) - Lloyd, Scott (ACF)

Wednesday, April 19

- **9:00am - 9:45am PREA Briefing** (Director's Office) - Lloyd, Scott (ACF)
- **11:00am - 11:45am Weekly Check-in w/ (b)(6)** (Scott's Office / (b)(4) / Participant Access Code: (b)(4) - Lloyd, Scott (ACF) ☺
- ☑ **1:00pm - 2:00pm Presentation and discussion on Paperwork Reduction Act with OMB/OIRA staff -- with handouts** (Room 3202/3126 Conference Line (b)(4) Participant Code (b)(4) Goldstein, Naomi (ACF)
- **3:00pm - 3:45pm Meet w/ USCCB** (Director's Office, Switzer Room 5101, 330 C. St. SW Washington DC (if larger space is needed- 4125)) - Lloyd, Scott (ACF)
- **4:00pm - 5:00pm Briefing with (b)(6)** (Scott's office) - Lloyd, Scott (ACF)

Thursday, April 20

- ☐ (b)(6)
- **9:00am - 9:45am URM Briefing** (Director's Office) - Lloyd, Scott (ACF)
- **10:15am - 11:00am Weekly Check-in w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF) ☺
- **12:45pm - 1:45pm All Staff Meeting** (5324) - ORR Director (ACF)
- ☑ **1:30pm - 2:00pm Conference Call: ACF's Contingency Plan and Planning in the Event of a Lapse in Appropriations** (Switzer Room 3401/3322 or teleconference, (b)(4) participant passcode (b)(4) - Lee, Lila (ACF)
- **2:00pm - 3:00pm Promoting Community Safety** (Switzer Building, 330 C St SW, Washington DC 20201) - Swartz, Tricia (ACF)
- **3:15pm - 3:30pm Briefing of Repatriation Presentation** (Director's Office) - Lloyd, Scott (ACF)
- ☑ **4:00pm - 4:30pm FW: Check in Meeting** (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ☺

Friday, April 21

- **11:00am - 12:00pm UNHCR Meeting** (330 C Street, S.W. Washington, D.C. 20201 Switzer Building Room 5202) - Lloyd, Scott (ACF)

April 24, 2017 - April 30, 2017

April 2017							May 2017						
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Monday, April 24

- 7:30am - 8:00am
- 10:15am - 11:00am TA Briefing (5424C) - Tota, Kenneth (ACF)
- 11:00am - 12:00pm PSI Prebrief (b)(4) Logan, Scott (ACF)
- 1:00pm - 2:00pm Travel (b)(6) Charles Sansom) - Lloyd, Scott (ACF)
- 2:00pm - 3:00pm Meet and Greet w/ State Dept. (2201 C Street) - Lloyd, Scott (ACF)
- 3:00pm - 3:30pm Travel
- 4:30pm - 5:00pm Call (b)(6)

Tuesday, April 25

- 9:30am - 10:00am OD Check in (Scott's office) - Lloyd, Scott (ACF) ⇅
- 10:00am - 10:45am ORR Leadership Weekly Meeting (5202/ Number: (b)(4) Tota, Kenn
- 10:45am - 11:10am Policy Division Staff Meet-and-Greet (TBD) - Lloyd, Scott (ACF)
- 11:15am - 12:15pm Vera Institute of Justice (Mary E. Switzer Bldg 330 C. St SW Washington, DC 20026) - Lloyd, Scott (ACF)
- 12:30pm - 1:00pm Weekly Check-in w/ (b)(6) Scott's Office / (b)(4) Lloyd, Scott (ACF) ⇅
- 1:00pm - 1:30pm Meet w/ (b)(6)
- 1:30pm - 2:00pm Pre-Travel Check-in w/ (b)(6) (Director's Office) - Lloyd, Scott (ACF)
- 2:00pm - 2:45pm Weekly Check-in w/ Anna Marie (Scott's Office) -
- 3:00pm - 3:30pm Check in with (b)(6)
- 5:15pm - 6:00pm Meeting w/ Maggie (Maggie's office) - Lloyd, Scott

Wednesday, April 26

- ☐ 12:00am Scott- travel - Gregg, Laura (ACF) ⇅
- ☐ Sarah - Telework - Lucas, Sarah (ACF) (CTR)
- 9:00am - 5:00pm OUT OF OFFICE
- 1:30pm - 2:00pm Government Shutdown Mandatory Meeting (5202/ (b)(4) - Tota, Kenneth (ACF)

Thursday, April 27

- ☐ ⇅ Scott- travel - Gregg, Laura (ACF) ⇅
- ☐ 12:00am HOLD- Travel - Gregg, Laura (ACF) ⇅
- ☐ White on Sick Leave - White, Jonathan (ACF)
- 9:00am - 5:00pm OUT OF OFFICE
- 2:00pm - 3:00pm Mandatory Meeting of HHS Political Staff (Secretary's 8th Floor Conference Room (HHH)) - Clark, Timothy (HHS/IOS)

Friday, April 28

- ☐ ⇅ 12:00am Scott- travel - Gregg, Laura (ACF)
- ☐ ⇅ 12:00am HOLD- Travel - Gregg, Laura (ACF)
- ☐ Ken - Telework - Tota, Kenneth (ACF)
- 9:00am - 5:00pm OUT OF OFFICE

May 01, 2017 - May 07, 2017

May 2017						
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June 2017						
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Monday, May 01

- **1:00pm - 2:00pm Rescheduled Grants Process Briefing for ORR** (Switzer Conference Room 3401; (202) (b)(4) participant code (b)(4) Lee, Lila (ACF)
- **3:30pm - 4:00pm Fwd: Sen. HSGAC conf call re: UAC intake process** (b)(4) - Clark, Barbara (HHS/ASL)
- **4:00pm - 4:45pm Meeting w/** (b)(6) office) - Lloyd, Scott (ACF) ☺

Tuesday, May 02

- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ☺
- ☑ **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4) Tota, Kenneth (ACF) ☺
- **11:00am - 11:30am "Reimagine HHS" – a speech by Secretary Price, M.D.** (The Great Hall, Hubert H. Humphrey Building, 200 Independence Avenue, S.W., Washington, D.C. 20540)
- **1:00pm - 1:30pm DRH/DHUC Staff Meet and Greet** (5225B) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm USCCB Cooperative Agreement** (Scott's Office) - Gregg, Laura (ACF)
- **2:15pm - 3:00pm Travel**
- **3:00pm - 4:00pm Brief PSI** (Russell 199) - Hayes, Sean (HHS/ASL)
- **4:00pm - 4:45pm Travel**
- **5:00pm - 5:45pm Conference Call with Suffolk County Police Commissioner Tim Sini Re: UC Program** (Conference Call Number (b)(4))

Wednesday, May 03

- **10:30am - 11:00am Complete Travel Card Training** (Desk Time - Please Refer to Instructions)
- **11:00am - 11:45am Weekly Check-in w/ Joann** (Scott's Office / (b)(4) - Lloyd, Scott (ACF) ☺
- **2:00pm - 3:00pm RCUSA Meeting** (4323/4401 (b)(4) Tota, Kenneth (ACF)
- **3:00pm - 5:00pm OUT OF OFFICE**

Thursday, May 04

- **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF) ☺
- **11:00am - 12:00pm HOLD**
- **12:30pm - 2:00pm ORR Lunch & Learn: The Best of Italy and Greece** (Switzer 5524/5603) - Maisler, Rachel (ACF)
- **2:00pm - 2:30pm DRS Staff Meet and Greet** (5225A) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm Staff Meet and Greet w/ Budget Division** (Switzer 5122) - Lloyd, Scott (ACF)
- **4:10pm - 4:30pm Check-in w/** (b)(6) (Director's Office) - Lloyd, Scott (ACF)
- **4:45pm - 5:15pm FW: Check in Meeting** (Anna's office) - Pilato, Anna (ACF) ☺

Friday, May 05

- ☐ **Telework**
- **4:00pm - 4:30pm ORR/ DHS Call Check-in** (Dial-in (b)(4) PC (b)(4) Lloyd, Scott (ACF)

May 08, 2017 - May 14, 2017

May 2017							June 2017						
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Monday, May 08

- **1:00pm - 1:30pm Meet w/ Laura and Lydia Re: Talking Points for ECDC** (Director's Office) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm NEO TTX Next Steps** (Director Lloyd's Office) - Lloyd, Scott (ACF)
- **3:00pm - 5:00pm Background Investigation** (Mary E. Switzer Building 330 C. St. SW DC 20201) - Lloyd, Scott (ACF)

Tuesday, May 09

- **9:00am - 9:30am SMR Follow-up** (Director's Office) - Lloyd, Scott (ACF)
- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ☺
- ☑ **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4)) Tota, Kenneth (ACF) ☺
- **11:00am - 11:15am URM FOA** (Director's Office) - Lloyd, Scott (ACF)
- **12:30pm - 1:15pm Annual Ethics Training** (Conference Room 730B) - Clark, Timothy (HHS/IOS)
- **1:45pm - 2:30pm Meeting w/ Maggie** (Maggie's office) - Lloyd, Scott (ACF) ☺
- ☑ **2:30pm - 3:30pm Travel** (b)(6) (h)(6)
- **4:00pm - 4:30pm FW: (h)(6) (McCaskill) Sen. HSGAC call re: UACs and gang violence** (b)(4)

Wednesday, May 10

- **11:00am - 11:45am Weekly Check-in w/ (b)(6)** Scott's Office / (b)(4) Lloyd, Scott (ACF) ☺
- **1:00pm - 2:30pm ORR Stakeholders Meeting** (5122/5202 or Call in: (b)(4) Kurkijy, Brian (ACF) (CTR)
- ☑ **2:30pm - 3:30pm SCORR Call** (Dial-in (b)(4)) - Tota, Kenneth (ACF)

Thursday, May 11

- ☐ **Sarah 1/2 Day - AM OUT** - Lucas, Sarah (ACF) (CTR)
- **9:00am - 9:30am (b)(6) / Scott check in** (Scott's office) - Lloyd, Scott (ACF)
- **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF) ☺
- **11:00am - 12:00pm Meet w/ Iulia and Joann** (Director's Office) - Lloyd, Scott (ACF)
- **12:00pm - 12:30pm (b)(6) taff call re: ORR IFR on Standards to Prevent, Detect, and Respond to Sexual Abuse and Sexual Harassm**
- **1:00pm - 1:30pm Northern Triangle** (Humphrey 523B/ call (b)(4) to receive access) - Lloyd, Scott (ACF)
- **2:00pm - 3:00pm MITRE** (Director's Office) - Tota, Kenneth (ACF)
- ☑ **2:30pm - 3:00pm FW: Check in Meeting** (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ☺
- ☑ **3:15pm - 4:00pm FOA Review with Scott** (Director's office) - Gregg, L

Friday, May 12

- ☐ **Telework**
- ☑ **10:00am - 10:30am Funding Decision Memo Discussion** (Conference Call| Number: (b)(4)) Barlow, Amanda (ACF)

May 15, 2017 - May 21, 2017

May 2017						
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June 2017						
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Monday, May 15

- ☐ 12:00am Director Travel to CA - Gregg, Laura (ACF) ➡
- ☒ 9:00am Refugee Integration Roundtable (Urban Institute 2100 M St NW, Washington, DC 20037) - Martinez, Sofi (OS/ASPE)
- ☒ 12:45pm - 1:00pm Large Scale Cyber Attack | ACF Response
(Conference Room 4523/4603 or (b)(4)
Barlow, Amanda (ACF)

Tuesday, May 16

- ☐ 12:00am Director Travel to CA - Gregg, Laura (ACF) ➡
- ☒ 1:30pm Refugee Integration Roundtable (Urban Institute 2100 M St NW, Washington, DC 20037) - Martinez, Sofi (OS/ASPE)
- ☐ 12:00am Ken- CA Travel - Tota, Kenneth (ACF) ➡
- ☒ 9:30am - 10:00am OD Check in (Scott's office) - Lloyd, Scott (ACF) ➡
- ☒ 10:00am - 10:45am ORR Leadership Weekly Meeting (5202/ Number (b)(4) - Tota, Kenneth (ACF) ➡
- ☒ 11:30am - 12:00pm FOIA Training (716A or call in (b)(4), passcode (b)(4) - Clark, Timothy (HHS/IOS)

Wednesday, May 17

- ☐ 12:00am Director Travel to CA - Gregg, Laura (ACF) ➡
- ☐ 12:00am Ken- CA Travel - Tota, Kenneth (ACF) ➡

Thursday, May 18

- ☐ 12:00am Director Travel to CA - Gregg, Laura (ACF) ➡
- ☐ 12:00am Ken- CA Travel - Tota, Kenneth (ACF) ➡
- ☒ 12:30pm - 1:30pm Reimagining HHS Update (Switzer 4125) - Mella, Emily (ACF)

Friday, May 19

- ☐ 12:00am Director Travel to CA - Gregg, Laura (ACF)
- ☐ 12:00am Ken- CA Travel - Tota, Kenneth (ACF)
- ☒ 1:00pm - 2:00pm Reimagining HHS Update (Switzer 4125/4202) - Mella, Emily (ACF)
- ☒ 3:30pm - 4:00pm FW: Check in Meeting (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ➡

May 22, 2017 - May 28, 2017

May 2017							June 2017						
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Monday, May 22

- **9:00am - 10:00am Pedro/ Scott check in** (Scott's office) - Lloyd, Scott (ACF)
- **1:00pm - 1:15pm World Refugee Day** (Director's Office) - Lucas, Sarah (ACF) (CTR)
- **2:00pm - 2:30pm Meet and Greet w/ Kids in Need of Defense** (Room 5122 - Mary E. Switzer Building 330 C St. SW DC 20201) - Lloyd, Scott (ACF)
- **3:00pm - 3:45pm Meeting w/ OTIP** (Switzer 5101 - The Director's Office) - Lloyd, Scott (ACF)

Tuesday, May 23

- ☐ (b)(6)
- ☐ (b)(6)
- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ☺
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4)) - Tota, Kenn
- **11:00am - 11:30am Budget Briefing** (4th Floor | Conference Room 4523/4603) - Wagner, Steven (ACF)
- **11:30am - 12:30pm Meet w/ Immigrant Children's Svcs/Legal Counsel (SWK Programs)** (Room 4225B Mary E. Switzer Building 330 C
- **11:30am - 12:00pm FW: FOIA Training** (716A or call in 1-(b)(4)) - Clark, Timothy (HHS/IOS)
- **1:00pm - 1:50pm Budget check in** (Scott's office / (b)(4)) Code: (b)(4) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm Meeting w/** (b)(6) - Lloyd, Scott (ACF) ☺

Wednesday, May 24

- **10:00am - 10:30am Check in with Ken** (Director's office) - Gregg, Laura (ACF)
- **11:00am - 11:45am Weekly Check-in w/ Joann** (Scott's Office / (b)(4)) - Lloyd, Scott (ACF) ☺
- **1:00pm - 2:00pm Reasonable Accommodations Training** (Switzer 3401/3322)
- **2:00pm - 2:30pm AMB check in** (Director's office) - Gregg, Laura (ACF)
- ☐ **3:15pm - 3:45pm Policy Officials Briefing on Cost of Supporting Refugees** (Room 514G) - Moughalian, Jen (HHS/ASFR)

Thursday, May 25

- **9:00am - 9:30am Call w/** (b)(6) regarding UAC/MS-13 ((202) (b)(6))
- **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF) ☺
- **11:00am - 11:45am HHS Portrait** (Cohen Building G-033) - Lloyd, Scott (ACF)
- **12:30pm - 1:30pm HATCH ACT TRAINING** (HHH - 727E) - Clark, Timothy (HHS/IOS)
- **2:45pm - 3:30pm FOIA Briefing** (Director's Office - Switzer 5101) - Lloyd, Scott (ACF)
- ☐ **4:00pm - 4:30pm Canceled: Check in Meeting** (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ☺

Friday, May 26

- ☐ **Ken - Leave** - Tota, Kenneth (ACF)
- ☐ **Scott - Telework**
- **9:00am - 10:00am conference call with** (b)(5)

May 29, 2017 - June 04, 2017

May 2017						
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June 2017						
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Monday, May 29

☐ **MEMORIAL DAY OBSERVED** - Lucas, Sarah (ACF) (CTR)

Tuesday, May 30

- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ↗
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4)) - Tota, Kenneth (ACF) ↗
- **12:30pm - 2:30pm Briefing on Preliminary Findings for TANF-RCA Study** (Mary E Switzer, 330 C Street SW, Room 4523, Washington DC 20201; WebEx) - McCormack, Tiffany (ACF)
- **2:00pm - 2:45pm Meeting w/ Maggie** (Maggie's office) - Lloyd, Scott (ACF) ↗
- **3:00pm - 3:30pm Meet and Greet with Pedro Moreno** (5122) - Kurkky, Brian (ACF) (CTR)

Wednesday, May 31

- **8:30am - 10:00am Travel** (4610 N. Fairfax Dr, Arlington, VA 22203 - Ballston Holiday Inn)
- **10:00am - 10:30am ECDC Speaking Engagement** (Ballston Holiday Inn - 4610 N. Fairfax Dr, Arlington, VA 22203)
- **11:00am - 12:00pm Travel** (b)(6)

Thursday, June 01

- **9:30am - 10:00am Revised Estimator** (Director's Office) - Lloyd, Scott (ACF)
- **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF) ↗
- **12:00pm - 1:00pm Travel** (b)(6) or (b)(6)
- **1:00pm - 2:00pm NCTC Security Briefing for HHS/ORR** (1500 Tysons McLean Dr., McLean VA 22102) - Lloyd, Scott (ACF)
- **2:00pm - 3:00pm Travel**
- **4:00pm - 5:00pm Youth For Tomorrow Meeting RE: UAC Bed Cuts** (Switzer 4523 (4th Floor)) - Sohn, Elizabeth (ACF)
- **4:00pm - 4:30pm FW: Check in Meeting** (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ↗

Friday, June 02

- **10:00am - 10:30am OGLS Call** (Call in number: (b)(4)) Participant Access Code (b)(4) - Gregg, Laura (ACF)
- **11:30am - 12:00pm ORR "Pending" Items Discussion** (IOAS Conference Room | 4th Floor (4026A) AND (b)(4)) Passcode: (b)(4) Wagner, Mr. Steven (ACF)
- **12:30pm - 1:00pm ATCR Prep** (Scott's office) - Gregg, Laura (ACF)
- **1:45pm - 2:15pm World Refugee Day** (Director's Office) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm ORR Funding Discussion** (4th Floor | Room 4523) - Wagner, Mr. Steven (ACF)
- ☐ **3:30pm - 4:00pm Canceled: Meeting w/ORR to Discuss E-Mail Search** (Conf Rm 3322) - Baerga, Debbie (ACF)
- **4:00pm - 4:30pm Meet w/ Trina re: Personnel Confidential in Nature** (Scott's Office) - Tota, Kenneth (ACF)

June 05, 2017 - June 11, 2017

June 2017							July 2017						
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Monday, June 05

- **9:00am - 9:30am Meeting w/ORR to Discuss E-Mail Search** (Conf Rm 3322) - Baerga, Debbie (ACF)
- **10:15am - 10:45am Speak to Refugee Family Child Care Microenterprise Grantees** (TBD) - Tota, Kenneth (ACF)
- **12:30pm - 1:00pm Pre call re: quarterly call** (b)(4)
(b)(4) - Lloyd, Scott (ACF)
- **1:00pm - 1:45pm Social Services Discretionary Grant Plan** (Director's Office) - Lloyd, Scott (ACF)
- **2:00pm - 2:30pm Meeting with Scott Lloyd** (510B Conference Room (Humphrey Building)) - Phillips, Lindsey (OS/ASA/OSSI) (CTR)
- **3:00pm - 4:30pm FY 2019 Reforms and Reinvestment proposals - Update with Handout** (Switzer Conference Room 4323/4401) - (b)(6)
- **3:15pm - 4:00pm Travel to WH** (b)(6)
(b)(6) - Lloyd, Scott (ACF)
- **4:00pm - 5:00pm Meeting re: Refugee Questions** (WH, EEOB 374 (S

Tuesday, June 06

- **8:00am - 10:00am Out of Office**
- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ↗
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4) Participant Access Code (b)(4) - Tota, Kenneth (ACF) ↗
- **12:30pm - 1:00pm Meeting with Tim Clark, White House Liaison's Office** (IOAS Conference Room 4026A) - Dugan, Meghan R. (ACF)
- **1:00pm - 2:00pm Governors call** (620E Humphrey Bldg) - Gregg, Laura (ACF)
- **2:00pm - 3:00pm UAC NPRM Briefing** (Director's Office) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm ORR FY19 Proposals** (Switzer 4026) - Barlow, Amanda (ACF)
- **3:45pm - 4:45pm Follow up meeting** (Scott's office/ (b)(4) Participant Access Code: (b)(4) - Lloyd, Scott (ACF)

Wednesday, June 07

- **10:15am - 10:45am Personnel Meeting** (Director's office) - Lloyd, Scott (ACF)
- **11:15am - 12:00pm Weekly Check-in w/ Joann** (Scott's Office / (b)(4) Participant Access Code: (b)(4) - Lloyd, Scott (ACF) ↗
- **12:00pm - 12:30pm Pre-Briefing for OGR Meeting Wednesday** (Scott Lloyd's Office) - Sohn, Elizabeth (ACF)
- **12:45pm - 1:15pm ECDC Meeting** (Switzer Building- 330 C Street SW) - Lloyd, Scott (ACF)
- **3:00pm - 4:00pm In-Person Briefing for House OGR Committee** (TBD: O'Neil or Rayburn Building) - Sohn, Elizabeth (ACF)

Thursday, June 08

- **10:10am - 10:30am Meet w/ (b)(6) re: UAC FOAs** (b)(6) Office) - Lloyd, Scott (ACF)
- **10:30am - 11:00am Weekly Check-in w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF) ↗
- **11:00am - 11:30am ORO/ORR Call w/Commissioner David Hansell** (Conference Number: (b)(4)
- **11:30am - 12:30pm** (b)(6) 5202) - Irizarry, Tania (ACF)
- **1:00pm - 1:30pm FOIA training** (716A) - Flick, Heather (OS/OGC)
- **1:00pm - 2:00pm 2017 Acquisitions Brown Bag Series: Source Selection Planning and Evaluation** (Central Office Room 3322, region
- **2:30pm - 3:30pm Senate Judiciary Hearing Prep Session #1 of 2** (S
- **3:30pm - 4:00pm Check in with Amanda** (Scott's office// Call (b)(6))
- **4:00pm - 4:30pm Canceled: Check in Meeting** (IOAS Conference Roo
- **5:00pm - 5:30pm Call with Congresswoman Comstock** (IOAS Confer

Friday, June 09

- **10:00am - 11:00am Senate Judiciary Hearing Prep Session #2 of 2** (Switzer 5122) - Sohn, Elizabeth (ACF)

June 12, 2017 - June 18, 2017

June 2017						
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Monday, June 12

☐ **GENEVA - TRAVEL**

Tuesday, June 13

☐ **GENEVA - TRAVEL**

- 9:30am - 10:00am OD Check in (Scott's office) - Lloyd, Scott (ACF) ☺
- ☑ 10:00am - 10:45am ORR Leadership Weekly Meeting (5202/
Number: (b)(4)) - Tota,
Kenneth (ACF) ☺
- 4:00pm - 5:45pm Great Lakes Core Group Invitation (CICG, Room 6)

Wednesday, June 14

☐ **GENEVA - TRAVEL**

- ☑ 3:00pm - 5:00pm FY19 Mandatory Reforms and Reinvestments
(Switzer 4523/4603.) - Barlow, Amanda (ACF)

Thursday, June 15

☐ **12:00am GENEVA - TRAVEL**

- ☑ 4:00pm - 4:30pm FW: Check in Meeting (IOAS Conference Room |
4th Floor | Room 4026A) - Pilato, Anna (ACF) ☺

Friday, June 16

- ☐ 12:00pm - 12:30pm Cancelled: Scott/ Laura/ Jonathan check in
(Call in number: (b)(4))
Gregg, Laura (ACF)
- 12:30pm - 1:00pm Check-in Scott/Jonathan/Laura (b)(4)
Access Code (b)(4) - White, Jonathan (ACF)
- ☑ 12:30pm - 1:00pm Invitation to WebEx meeting:
Scott/Jonathan/Laura Check In (WebEx Online) - Jonathan White via
Cisco WebEx
- ☑ 3:45pm - 4:45pm Invitation to WebEx meeting: HHS Testimony
Discussion with EOP (WebEx Online) - Jonathan White via Cisco
WebEx

June 19, 2017 - June 25, 2017

June 2017							July 2017						
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Monday, June 19

- **10:00am - 11:00am FW: Joint Prep Session - Senate Judiciary Hearing - MS-13** (Conferene Line: (b)(4))
OLA Conference Calls
- **12:30pm - 12:45pm Check-in regarding afternoon repatriation briefing** (Director's Office) - Lloyd, Scott (ACF)
- **1:00pm - 1:30pm Meet-and-Greet w/ GDIT Leadership** (Director Lloyd's Office Switzer 5101) - Lloyd, Scott (ACF)
- **2:00pm - 2:30pm DHS Data Report** (Call) - Lloyd, Scott (ACF)
- **3:00pm - 4:30pm Briefing Prep** (Director's Office (b)(4))
(b)(4) - Lloyd, Scott (ACF)

Tuesday, June 20

- ☐ **World Refugee Day** - Lucas, Sarah (ACF) (CTR)
- **8:00am - 11:00am World Refugee Day Breakfast w/ LIRS**
- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ↗
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number (b)(4)) Tota, Kenneth (ACF) ↗
- **12:00pm - 1:15pm World Refugee Day** (5324) - ORR Director (ACF)
- **1:35pm - 1:55pm Testimony Review** (Scott's office) - Gregg, Laura (ACF)
- **4:00pm - 4:30pm Repatriation Briefing** (5202) - Lloyd, Scott (ACF)

Wednesday, June 21

- **9:20am - 10:00am Travel** (b)(6)
- **10:00am - 4:00pm Judiciary Hearing** (TBD) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm Check-in** (Scott's Office) - Lloyd, Scott (ACF)
- **2:00pm - 3:15pm UC Stakeholders Meeting** (5202 or 2 (b)(4))
Access Code: (b)(4) - Kurkky, Brian (ACF) (CTR)

Thursday, June 22

- **9:00am - 5:00pm Baltimore**
- **12:00pm - 1:00pm FINAL REMINDER: ORR URM Lunch & Learn starting soon!** (Switzer 5202/5122 & UPDATED WebEx meeting information) - Mullooly, Anne (ACF)
- **2:30pm - 3:30pm Mandatory June Politicals Gathering** (Room 800) - Bird, Catherine (HHS/IOS)
- **4:00pm - 4:30pm FW: Check in Meeting** (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ↗

Friday, June 23

- **9:00am - 9:45am Weekly Check-in w/ Anna Marie** (Scott's Office/ (b)(4)) - Lloyd, Scott (ACF) ↗
- **11:00am - 11:30am Travel** (b)(6) or (b)(6)
- **11:45am - 12:15pm Meeting with Rep. Burgess (R-TX)** (Rayburn 2336) - Sohn, Elizabeth (ACF)
- **12:45pm - 1:00pm Iraqi Deportations** (Dial in (b)(4))
(b)(4) - Lloyd, Scott (ACF)
- **2:00pm - 2:15pm Call w/ Senator Graham's Office RE: Refugee Resettlement** (Call-In# (b)(4)) (b)(6)
- **2:15pm - 2:30pm Call w/** (b)(6) - Lloyd, Scott (ACF)
- **2:30pm - 3:15pm Meeting w/ Maggie** (Maggie's office) - Lloyd, Scott
- **3:30pm - 4:00pm Travel** (b)(6) or 240
- **4:00pm - 4:30pm Meeting w/ ICE** - (b)(6)

June 26, 2017 - July 02, 2017

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Monday, June 26

- 5:15pm - 5:30pm Travel
- 5:30pm - 8:00pm CVT UN International Day Event (1739 N Street, NW DC)

Tuesday, June 27

- 9:30am - 10:00am OD Check in (Scott's office) - Lloyd, Scott (ACF) ☞
- 10:00am - 10:45am ORR Leadership Weekly Meeting (5202/ Number: (b)(4) - Tota, Kenneth (ACF) ☞
- 12:20pm - 1:00pm Travel (Meeting w/ ICE) (b)(6) is (b)(6) - Lloyd, Scott (ACF)
- 1:00pm - 2:00pm MTG: UAC Initiative (ICE HQ (500 12th Street SW, Washington DC, 20536), 10th Floor, 10175) - HQ Intel Assistant Director
- 2:00pm - 2:15pm Travel (b)(6) or (b)(6)
- 2:30pm - 3:00pm Private APT
- 3:00pm - 3:30pm UAC Program All-Hands Call (b)(6) Access Code: (b)(6) - Kurkky, Brian (ACF) (CTR)
- 4:00pm - 4:45pm Meeting w/ Maggie (Maggie's office) - Lloyd, Scott (ACF) ☞

Wednesday, June 28

- 8:30am - 9:00am Memorandums (Scott's Office) - Robinson, Trina (ACF)
- 9:00am - 9:30am Meeting with CVT's (b)(6) (Room 5225A) - Kelly, Tim (ACF)
- 9:30am - 10:30am REVIEW SES FORMS
- 10:30am - 11:30am Weekly Check-in w/ (b)(6) Scott's Office / (b)(4) - Lloyd, Scott (ACF) ☞
- 12:00pm - 1:30pm Senior Leadership Officials (Conference Room 4523/4603) - Goldhaber, Ben (ACF) ☞
- 2:00pm - 3:00pm Meeting w/ ORR and OIG regarding UAC (Mary E. Switzer Building 5122) - Lucas, Sarah (ACF) (CTR)
- 3:00pm - 4:30pm REVIEW SES FORMS

Thursday, June 29

- 10:10am - 10:40am FY17 Executive Performance Plan Discussion with Scott Lloyd (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 12:00pm - 12:45pm ORR-BCFS Discussion of UAC with (b)(6) Disease (Call in- (b)(4))
- 1:00pm - 2:00pm findings from ASPE's data analysis on the estimated long-term costs of the United States Refugee Admission
- 2:30pm - 3:00pm Call w/ (b)(6) re Monday's Ruling (b)(4) (b)(4) - Lloyd, Scott (ACF)
- 3:15pm - 4:00pm Weekly Check-in w/ Anna Marie (Scott's Office) - Lloyd, Scott (ACF) ☞
- 4:00pm - 4:30pm Cancelled: Check in Meeting (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ☞
- 4:30pm - 5:00pm Briefing by Tricia re: (b)(5) processes (Director's Office) - Lloyd, Scott (ACF)

Friday, June 30

- 8:00am Pedro-Telework (Telework) - Moreno, Pedro (ACF) ☞
- Telework- Laura - Gregg, Laura (ACF)
- 2:00pm - 3:00pm (b)(5)

July 03, 2017 - July 09, 2017

July 2017							August 2017						
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Monday, July 03

- ☐ Jonathan on Annual Leave 3JUL - White, Jonathan (ACF)
- ☐ Laura - OFF - Gregg, Laura (ACF)
- ☐ Pedro will be teleworking - Moreno, Pedro (ACF)
- ☐ Sarah - Telework - Lucas, Sarah (ACF) (CTR)
- ☐ Scott- Telework - Lloyd, Scott (ACF)

Tuesday, July 04

- ☐ Federal Holiday - Observed - Lloyd, Scott (ACF)
- 9:30am - 10:00am OD Check in (Scott's office) - Lloyd, Scott (ACF) ↗
- 10:00am - 10:45am ORR Leadership Weekly Meeting (5202/
Number: (b)(4) Total,
Kenneth (ACF) ↗

Wednesday, July 05

- ☐ Sarah - AM Telework 1/2 Day - Lucas, Sarah (ACF) (CTR)
- 11:00am - 11:45am Weekly Check-in w/ Joann (Scott's Office /
(b)(4) - Lloyd, Scott (ACF) ↗
- 12:00pm - 12:30pm Anna Marie Check in/ Call in: (b)(4)
Participant Access (b)(4) (Scott's office) - Lloyd, Scott
(ACF)
- 1:00pm - 1:45pm ORR Leadership Meeting (5202) - Gregg, Laura
(ACF)
- 2:00pm - 3:00pm Discussion with Steve Wagner: UAC Medical Case
(4th Floor | IOAS Conference Room (4026A)) - Wagner, Steven (ACF)

Thursday, July 06

- 10:00am - 10:45am Weekly Check-in w/ Anna Marie (Scott's Office)
- Lloyd, Scott (ACF) ↗
- 11:15am - 11:45am Guam Repatriation Agreement (Scott's Office) -
Lloyd, Scott (ACF)
- 12:30pm - 1:00pm Memorandums (Scott's Office) - Lloyd, Scott
(ACF)
- 2:00pm - 3:00pm SBC Prep Session (Scott's office) - Gregg, Laura
(ACF)
- 3:45pm - 4:15pm Memorandums (Scott's Office) - Lloyd, Scott (ACF)
- ☐ 4:00pm - 4:30pm Canceled: Check in Meeting (IOAS Conference
Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ↗
- 5:30pm - 6:00pm Call Maggie

Friday, July 07

- ☐ Pedro - Telework - Moreno, Pedro (ACF)
- ☐ Sarah - Leave - Lucas, Sarah (ACF) (CTR)
- ☐ Scott - Telework - Lloyd, Scott (ACF)
- 10:10am - 10:40am (b)(5)
(b)(5)
- 11:30am - 12:30pm Follow up Discussion w/ACS Commissioner
David Hansell (Conference Call - (b)(4)
- Pilato, Anna (ACF)
- 1:00pm - 2:00pm Hearing (Call in: (b)(4) / Participant Access
Code: (b)(4) Lloyd, Scott (ACF)
- 2:15pm - 3:00pm Discussion of TOP request - White, Jonathan (ACF)
- 2:30pm - 3:00pm Call re: AH (Call in: (b)(4) / Participant
Access Code: (b)(4) - Gregg, Laura (ACF)
- 3:00pm - 4:30pm HEARING Continued (Call in: (b)(4)
Participant Access Code: (b)(4) - Gregg, Laura (ACF)

July 10, 2017 - July 16, 2017

July 2017							August 2017						
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Monday, July 10

- ☐ **Scott- Leave** - Lloyd, Scott (ACF)
- **9:00am - 10:00am Call w/ Marilyn Re: Refugee Support**
(b)(4) - Tota, Kenneth (ACF)

Tuesday, July 11

- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ↻
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/
Number: (b)(4)) - Tota, Kenneth (ACF) ↻
- **10:45am - 11:45am Flores questions** (Scott's office) - Lloyd, Scott (ACF)
- **11:00am - 12:00pm July 11 Kick-Off mtg. w/ Steve Wagner on ACF-wide Background Check Initiative** (Switzer Room 5324) - Christi
- **1:00pm - 1:30pm Reorg Meeting** (Scott's office) - Gregg, Laura (ACF)
- **2:00pm - 2:45pm Meeting w/ Maggie** (Maggie's office) - Lloyd, Scott (ACF) ↻
- **3:30pm - 4:00pm** (b)(5) Lloyd, Scott (ACF)
- **4:30pm - 5:00pm Briefing by Elizabeth Russell** (Humphrey 523B (s-level0) - Lloyd, Scott (ACF)

Wednesday, July 12

- **10:00am - 10:30am Laura/ Scott/ Sarah meet re: travel/ calendar** (Scott's office) - Gregg, Laura (ACF)
- **10:15am - 10:45am Discussion re: Potential SBC Questions** (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- **11:00am - 12:00pm FW: ACF Discretionary Secretary's Budget Council (SBC) Meeting** (Deputy Secretary Conference Room 607-G) - Moughalian, Jen (HHS/ASFR)
- **12:00pm - 1:30pm Senior Leadership Officials** (Conference Room 4523/4603, Phone: (b)(4)) Goldhaber, Ben (ACF) ↻
- **2:45pm - 3:15pm Meet w/ Ken** (Scotts Office) - Lloyd, Scott (ACF)
- **3:00pm - 3:45pm Weekly Check-in w/ Joann** (Scott's Office / (b)(4)) Lloyd, Scott (ACF) ↻
- **4:00pm - 4:45pm Reorg walk through positions** (Scott's office) - Gregg, Laura (ACF)

Thursday, July 13

- ☐ **Weekly Reports Due at Noon** - Gregg, Laura (ACF)
- **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF) ↻
- **1:00pm - 2:00pm UAC Discussion** (Humphrey, Room 405F.4) - Destro, Brenda (HHS/ASPE)
- **4:00pm - 4:30pm FW: Check in Meeting** (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ↻

Friday, July 14

- ☐ **Laura- telework** - Gregg, Laura (ACF)
- **8:00am - 12:00pm** (b)(6) / Travel to Office
- **2:00pm - 3:00pm OSSI Threat Brief - Friday, July 14, 2:00-3:00pm, Switzer 6021A** (Switzer 6021A) - OS OSSI #2

July 17, 2017 - July 23, 2017

July 2017							August 2017						
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Monday, July 17

- **10:00am - 10:30am Travel to Longworth** (b)(6) - contact # is (b)(4) - Lloyd, Scott (ACF)
- **10:30am - 11:30am ORR UAC Briefing for NOVA Delegation** (1119 Longworth) - Logan, Scott (ACF)
- **1:45pm - 2:15pm Coffee Meeting**
- **2:30pm - 2:50pm SBC Follow-up** (Scott's office) - Lloyd, Scott (ACF)
- **3:00pm - 4:00pm Bond Hearing Briefing** (Humphrey Bldg 611E/ Dial in: (b)(4)) - Lloyd, Scott (ACF)
- **4:30pm - 5:00pm Check in with Elizabeth** (Scott's office) - Lloyd, Scott (ACF)

Tuesday, July 18

- **8:45am - 9:30am Meeting w/ Maggie** (Maggie's office) - Lloyd, Scott (ACF) ☺
- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ☺
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4)) - Tota, Kenneth (ACF) ☺
- **10:45am - 11:45am Meet and Greet w/ Rep Ilhan Omar** (330 C. St. SW DC 20201) - Lloyd, Scott (ACF)
- **1:00pm - 2:00pm ORR Reorg position walk through** (Scott's office) - Gregg, Laura (ACF)
- **4:30pm - 5:00pm Weekly check-in w/ Elizabeth Russell** (Scott's Office) - Lloyd, Scott (ACF)

Wednesday, July 19

- ☐ **Mark's bday**
- **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF) ☺
- **11:00am - 11:45am Weekly Check-in w/ Joann** (Scott's Office / (b)(4)) - Lloyd, Scott (ACF) ☺
- **12:30pm - 1:30pm Senior Leadership Officials** (Conference Room 4523/4603, (b)(4)) - Goldhaber, Ben (ACF) ☺
- **2:00pm - 2:30pm Repatriation** (Scott's Office) - Lloyd, Scott (ACF)
- **2:30pm - 2:45pm Refugee Grant issue** (Scott's office) - Lloyd, Scott (ACF)
- **3:00pm - 5:00pm OUT OF OFFICE**

Thursday, July 20

- **9:00am - 5:00pm Do Not Schedule** (OUT OF OFFICE)
- **1:00pm - 2:00pm 2017 Acquisitions Brown Bag Series: Contract Administration Responsibilities** (Conference Room #4401 or Conference Line (b)(4)) - Wilkerson, Darnese (ACF)
- ☐ **4:00pm - 4:30pm Canceled: Check in Meeting** (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ☺

Friday, July 21

- ☐ **DUE COB- ACF Incentive Award Nominations- DUE COB August 4, 2017** (Details Inside) - Lloyd, Scott (ACF)
- **9:00am - 5:00pm Do Not Schedule** (OUT OF OFFICE)

July 24, 2017 - July 30, 2017

July 2017							August 2017						
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Monday, July 24

- **10:15am - 11:00am Weekly Check-in w/ Joann** (Scott's Office / (b)(4)) - Lloyd, Scott (ACF) ↗
- **1:00pm - 2:00pm Refugee Briefing** (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- **2:30pm - 3:00pm Laura/ Scott check in re: funding decision memos pending** (Scott's office) - Gregg, Laura (ACF)

Tuesday, July 25

- **9:00am - 9:30am Human Capital Report** (Scott's Office) - Lloyd, Scott (ACF)
- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ↗
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4)) - Tota, Kenneth (ACF) ↗
- **11:00am - 12:00pm HOLD- Pre Brief** (Scott's office) - Lloyd, Scott (ACF)
- **11:00am - 11:30am FW: Pre-Brief - CHS Briefing - UACs** (Conference Line: (b)(4)) - OLA Conference Cal
- **1:00pm - 2:00pm Desk Time- SES PMAP Review** (Scott's office)
- **2:30pm - 3:00pm NCSL Summitt Pre-Call** (Scott's Office/ (b)(4)) - Lloyd, Scott (ACF)
- **4:00pm - 4:45pm Meeting w/ Maggie** (Maggie's office) - Lloyd, Scott (ACF) ↗

Wednesday, July 26

- **10:30am - 11:00am PMAP - Pedro** (Scott's Office) - Lloyd, Scott (ACF)
- **11:30am - 12:00pm Meeting with ACF/ORR & ASPR/OEM Leadership** (Switzer Scott's Office RM 5101) - Vineyard, Michael (OS/ASPR/OEM)
- **12:00pm - 1:30pm Senior Leadership Officials** (Conference Room 4523/4603, (b)(4)) or Web Ex info below) - Goldhaber, Ben (ACF) ↗
- **12:00pm - 1:00pm July Birthdays Celebration** (5202) - Sualog, Jallyn (ACF)
- **2:00pm - 3:30pm UAC Stakeholders Meeting** (5324 or (b)(4)) (b)(4) Kurkij, Brian (ACF) (CTR)
- **3:30pm - 4:00pm Coffee w/ (h)(6)**

Thursday, July 27

- **12:00am Trina (h)(6)** Gregg, Laura (ACF) ↗
- **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF) ↗
- **11:30am - 12:00pm Travel** - Lloyd, Scott (ACF)
- **12:00pm - 1:00pm House HSC UAC Briefing** (H2-176) - Logan, Scott (ACF)
- **1:00pm - 1:30pm Travel** - Lloyd, Scott (ACF)
- **2:15pm - 2:45pm Audit Briefing** (Scott's Office) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm Capacity Numbers Meeting** (5202) - Gregg, Laura (ACF)
- **4:00pm - 4:30pm Canceled: Check in Meeting** (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ↗
- **5:45pm - 6:15pm Transport to Le Bar - RA Reception** (806 15th Street, NW) - Duran, Mishaela (ACF)
- **6:00pm - 7:30pm ACF Networking Reception with Regional Admin**

Friday, July 28

- **Trina- out** - Gregg, Laura (ACF) ↗
- **Laura- telework** - Gregg, Laura (ACF)
- **11:00am - 11:30am Meet and Greet w/ (b)(6)** (Scott's Office) - Lloyd, Scott (ACF)
- **11:30am - 12:30pm ORO Regional Administrators' Retreat WORKING LUNCH: Meet and Greet w/ACF Program Office Leadership** (Switzer Building: Room 5324) - Duran, Mishaela (ACF)
- **2:00pm - 3:00pm Utilization of other Federal Secured Areas** (Michael's Office) - Lloyd, Scott (ACF)

July 31, 2017 - August 06, 2017

July 2017							August 2017						
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Monday, July 31

- ☐ ☒ **Trina- out** - Gregg, Laura (ACF) ⇨
- **3:00pm - 3:20pm Meet w/ Elizabeth** (Scott's Office) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm Pre-Brief re: ACF Briefing for Secretary** (IOAS Conference Room) - Lloyd, Scott (ACF)

Tuesday, August 01

- ☐ ☒ **Trina- out** - Gregg, Laura (ACF) ⇨
- **9:00am - 9:30am TEP at Staff Briefing re: ACF** (615-F) - Secretary Scheduler (OS/IOS)
- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ⇨
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4)) Tota, Kenn
- **11:00am - 12:00pm UAC Bond Hearing Call** ((b)(4)) - Lloyd, Scott (ACF)
- **12:30pm - 1:00pm Check in re: cases** (Scott's office) - Gregg, Laura (ACF)
- **1:30pm - 2:00pm Meet w/ Ken** (Scott's Office) - Lloyd, Scott (ACF)
- **2:00pm - 2:45pm Meeting w/ Maggie** (Maggie's office) - Lloyd, Scott (ACF) ⇨
- **3:30pm - 4:00pm Meet with Brenda** (Brenda's office) - Lloyd, Scott (A
- **4:15pm - 4:45pm Call with** ((b)(6)) (Scott call ((b)(6))) - Lloy

Wednesday, August 02

- ☐ ☒ **Trina- out** - Gregg, Laura (ACF) ⇨
- **10:00am - 11:30am MG Grantee Meeting** (Check in with Tom G.) - Lloyd, Scott (ACF)
- **1:00pm - 1:30pm ORR Staff Small Groups** (Director's Office) - Lloyd, Scott (ACF) ⇨
- **1:30pm - 2:00pm Call w/ Heidi Stirrup** (desk: (b)(4)) - Lloyd, Scott (ACF)
- **2:00pm - 5:00pm OUT OF OFFICE**

Thursday, August 03

- ☐ ☒ **Trina- out** - Gregg, Laura (ACF) ⇨
- ☐ **12:00am Scott - Boston** - Lloyd, Scott (ACF) ⇨
- ☐ **Laura- telework** - Gregg, Laura (ACF)
- **9:00am - 5:00pm OUT OF OFFICE** (BOSTON SITE VISITS) - Lloyd, Scott (ACF)
- **11:00am - 12:00pm ORR/MA Repatriation Briefing** (MEMA Headquarters 400 Worcester Road (Route 9 East) Farmingham MA (b)(4)) - Lucas, Sarah (ACF) (CTR)
- **4:00pm - 4:30pm FW: Check in Meeting** (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ⇨

Friday, August 04

- ☐ ☒ **Trina- out** - Gregg, Laura (ACF) ⇨
- ☐ ☒ **Scott - Boston** - Lloyd, Scott (ACF) ⇨
- ☐ **12:00am** ((b)(6)) ⇨
- ☐ **Ken - Telework** - Tota, Kenneth (ACF)
- ☐ **Laura- Telework** - Gregg, Laura (ACF)
- **9:00am - 5:00pm OUT OF OFFICE** (BOSTON SITE VISITS)

August 07, 2017 - August 13, 2017

August 2017

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September 2017

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Monday, August 07

- ☐ **Trina - out** - Gregg, Laura (ACF)
- ☐ **Sarah** - (b)(6)
- ☒ **1:00pm - 1:30pm ORR Staff Small Groups** (Director's Office (Dial In (b)(4)) - Lloyd, Scott (ACF) ☺
- ☒ **2:00pm - 3:00pm FW: HHS ASPE Briefing on Results of Refugee Fiscal Impact Analysis** (OS ASPE 422F, Conf2 (HHS/ASPE)) - Ghertner, Robin (HHS/ASPE)
- ☒ **4:30pm - 4:45pm Scott and Elizabeth Check-In** (Scott's Office) - Kurkky, Brian (ACF) (CTR)
- ☒ **4:45pm - 5:30pm Press Strategy for Gang Prevention Initiative** (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)

Tuesday, August 08

- ☐ **12:00am Trina - out** - Gregg, Laura (ACF)
- ☐ **(b)(6)**
- ☒ **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ☺
- ☒ **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4)) Tota, Kenneth (ACF) ☺
- ☒ **12:30pm - 1:30pm Mandatory Hatch Act Training** (Room 730B) - Bird, Catherine (HHS/IOS)
- ☒ **3:00pm - 4:15pm ORR 6 Overview and Update** (Scott's Office (Dial-in Inside Invite)) - Tota, Kenneth (ACF)
- ☒ **4:30pm - 5:15pm Meeting w/ Maggie** (Maggie's office) - Lloyd, Scott (ACF) ☺

Wednesday, August 09

- ☐ **(b)(6)** (b)(6)
- ☒ **11:00am - 11:45am Weekly Check-in w/ Joann** (Scott's Office / (b)(4)) Lloyd, Scott (ACF) ☺
- ☐ **12:00pm - Canceled: Senior Leadership Officials** (Conference Room 4523/4603) - Goldhaber, Ben (ACF) ☺
- ☒ **2:00pm - 2:45pm Meeting with Tamar Magarik and Aaron Emmel of the American Academy of Pediatrics** (Scott's office) - Kurkky, Brian (ACF) (CTR)
- ☒ **3:00pm - 3:30pm ORR Staff Small Groups** (Director's Office) ☺

Thursday, August 10

- ☐ **(b)(6)**
- ☒ **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (Scott's Office (Dial-in Inside Invite)) - Lloyd, Scott (ACF) ☺
- ☒ **12:00pm - 12:30pm Shelter Options for the Unaccompanied Alien Children (UAC) Program** (John Bardis' Office, Humphrey Building, Suite 309-F) - Bardis, John (HHS/ASA)
- ☒ **2:00pm - 3:00pm FY18 UAC Budget Discussion** (5202) - Lloyd, Scott (ACF)
- ☒ **3:00pm - 3:30pm ORR Staff Small Groups** (Director's Office (Dial In (b)(4)) - Lloyd, Scott (ACF) ☺
- ☒ **4:00pm - 4:30pm Interview: (b)(6)** (HHS - 200 Independence Avenue, SW, 625D, Washington, DC 20201) - Clark, Timothy (HHS/IOS)
- ☐ **4:00pm - 4:30pm Canceled: Check in Meeting** (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ☺

Friday, August 11

- ☐ **12:00am** (b)(6)
- ☒ **11:00am - 11:30am call** (b)(6)

August 14, 2017 - August 20, 2017

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September 2017						
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Monday, August 14

- **1:00pm - 2:00pm Audit Resolution Delegation of Authority** (Switzer 3225A) - Samuel, Janice (ACF)
- **3:00pm - 3:30pm ORR Staff Small Groups** (Director's Office) ☞

Tuesday, August 15

- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ☞
- **10:00am - 11:30am Senior Review Board (SRB) previously call Information Technology Review Board (ITIRB)** (Conf Rm 2201) - Baerga, Debbie (ACF)
- ☑ **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4)) - Tota, Kenneth (ACF) ☞
- **11:00am - 12:00pm Executive Secretariat/ORR Meeting w/SWIFT Liaison(s)** (3225A [Switzer]) - ACF Exec Sec (ACF)
- **1:00pm - 1:45pm Refugee Budget Options** (Scott's Office) - Tota, Kenneth (ACF)
- **2:00pm - 2:45pm Meeting w/ Maggie** (Maggie's office) - Lloyd, Scott (ACF) ☞

Wednesday, August 16

- **10:00am - 11:00am Travel to WH** (b)(6) (b)(6) Lloyd, Scott (ACF)
- **11:00am - 12:00pm Meeting with** (b)(6) (White House) - Lloyd, Scott (ACF)
- **12:00pm - 1:30pm Senior Leadership Officials** (Conference Room 4523/4603, (b)(4))
- **12:00pm - 12:30pm Travel from WH** - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm Options for Safer Voluntary Departures** (Scott's Office) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm ORR Staff Small Groups** (Dial (b)(4)) C (b)(4) - Lloyd, Scott (ACF) ☞
- **4:00pm - 4:30pm State Call** (Number: (b)(4)) Participant Access Code: (b)(4) Lloyd, Scott (ACF)
- **4:30pm - 5:00pm Meeting w/ Mike and Elizabeth** (Mike's Office) - Lloyd, Scott (ACF)

Thursday, August 17

- **8:45am - 9:30am MED Workshop - Opening Remarks** (4523/4603) - Dunning, Sarah (ACF) (CTR)
- **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF) ☞
- **11:00am - 11:30am Ken/ Scott check in** (Scott's office) - Gregg, Laura (ACF)
- **11:30am - 12:00pm** (b)(6) (5202) - Lucas, Sarah (ACF) (CTR)
- **12:00pm - 1:00pm Stakeholders Meeting on PREA Implementation** (Rm 4202/ Switzer Building (330 C St SW, Washington DC 20024)) - Sch
- **1:00pm - 1:30pm Lunch**
- **1:30pm - 2:00pm Upcoming speaking engagements** (Scott's Office)
- **2:15pm - 2:45pm Contingency Planning** (5202) - Lloyd, Scott (ACF)
- **3:00pm - 3:45pm Meeting with ORR Director on** (b)(4)
- ☑ **4:00pm - 4:30pm FW: Check in Meeting** (IOAS Conference Room | 4t

Friday, August 18

- ☐ **Laura- telework** - Gregg, Laura (ACF)
- **8:15am - 9:15am Meet w Demetrios Kouzoukas**
- **11:30am - 12:00pm Next Week's Coverage** (Scott's Office) - Lloyd, Scott (ACF)
- **12:00pm - 12:30pm Check-in w/ Laura** (Laura will Call) - Lloyd, Scott (ACF)
- **2:00pm - 2:30pm Refugee Costs Report Discussion** (ACF | 4th Floor | Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **3:00pm - 3:30pm PRM/ ORR call re: report** (Scott's office/ Call in number: (b)(4)) - White, Laura (ACF)

August 21, 2017 - August 27, 2017

August 2017						
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September 2017						
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Monday, August 21

- ☐ 12:00am Scott- ANNUAL LEAVE - Lloyd, Scott (ACF) ⇨
- 9:00am - 5:00pm OUT OF OFFICE
- 3:00pm - 3:30pm ORR Staff Small Groups (Director's Office) ⇨

Tuesday, August 22

- ☐ ⇨ Scott- ANNUAL LEAVE - Lloyd, Scott (ACF) ⇨
- 9:00am - 5:00pm OUT OF OFFICE
- 9:30am - 10:00am OD Check in (Scott's office) - Lloyd, Scott (ACF) ⇨
- ☑ 10:00am - 10:45am ORR Leadership Weekly Meeting (5202/
Number: (b)(4) - Tota,
Kenneth (ACF) ⇨

Wednesday, August 23

- ☐ ⇨ Scott- ANNUAL LEAVE - Lloyd, Scott (ACF) ⇨
- 9:00am - 5:00pm OUT OF OFFICE
- 11:00am - 11:45am Weekly Check-in w/ Joann (5202 (b)(4)
Participant Access Code: (b)(4) Lloyd, Scott (ACF) ⇨
- 3:30pm - 4:15pm Weekly Check-in w/ Anna Marie
(5225A/(b)(4) - Lloyd, Scott
(ACF) ⇨

Thursday, August 24

- ☐ ⇨ Scott- ANNUAL LEAVE - Lloyd, Scott (ACF) ⇨
- 9:00am - 5:00pm OUT OF OFFICE

Friday, August 25

- ☐ ⇨ 12:00am Scott- ANNUAL LEAVE - Lloyd, Scott (ACF)
- ☐ Laura Telework - White, Laura (ACF)
- 9:00am - 5:00pm OUT OF OFFICE
- ☑ 3:30pm - 4:30pm Meeting with Kelly Ryan s (5202 or Call in:
(b)(4) - Kurkky, Brian (ACF) (CTR)

August 28, 2017 - September 03, 2017

August 2017						
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September 2017						
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Monday, August 28

☐ 12:00am Jonathan on leave 8/28/8/29 - White, Jonathan (ACF) ↗

Tuesday, August 29

☐ 12:00am Jonathan on leave 8/28/8/29 - White, Jonathan (ACF) ↗

■ 9:30am - 10:00am OD Check in (Scott's office) - Lloyd, Scott (ACF) ↗

■ 10:00am - 10:45am ORR Leadership Weekly Meeting (5202/
Number (b)(4) - Tota,
Kenneth (ACF) ↗

■ 2:00pm - 3:30pm NEW LOCATION--ROOSEVELT ROOM: PCC on FY
18 Refugee Report (WHSR JFK Room) - Bash, Zina G. EOP/WHO

Wednesday, August 30

☐ 12:00am HOLD Refugee Summit (Refugee Programs Bureau)
(San Diego, CA) ↗

■ 11:15am - 12:00pm Weekly Check-in w/ Joann (Scott's Office /
(b)(4) Lloyd, Scott (ACF) ↗

■ 12:00pm - 12:30pm Senior Leadership Officials (Conference Room
4523/4603) - Goldhaber, Ben (ACF) ↗

Thursday, August 31

☐ 12:00am HOLD Refugee Summit (Refugee Programs Bureau)
(San Diego, CA) ↗

■ 1:00pm - 2:00pm Emergency Repatriation (Wyndham San Diego
Bayside/ (b)(4) Lloyd, Scott (ACF)

Friday, September 01

☐ Jonathan on leave 9/1 - White, Jonathan (ACF)

■ 12:30pm - 1:30pm Travel to WH (w/ Security Screening
Considered) - Lloyd, Scott (ACF)

■ 1:30pm - 2:30pm UAC Working Group (WAVES LINK ADDED)
(EEOB 210/212 (Diplomatic Reception Room)) - Zadrozny, John A.
EOP/WHO

September 04, 2017 - September 10, 2017

September 2017						
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October 2017						
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Monday, September 04

- ☐ **HOLIDAY OBSERVED (Labor Day)** (OFFICE CLOSED) - Lucas, Sarah (ACF) (CTR)
- ☒ **9:00am - 5:00pm LABOR DAY** (OFFICE CLOSED) - Lucas, Sarah (ACF) (CTR)

Tuesday, September 05

- ☒ **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ☺
- ☒ **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4)) Tota, Kenneth (ACF) ☺
- ☒ **12:00pm - 1:00pm Lunch/Break**
- ☒ **4:00pm - 5:00pm Desk Time**

Wednesday, September 06

- ☒ **10:00am - 11:00am Urban Institute Final Briefing: Opportunities for Formal Evaluation** (Switzer 5524 + (b)(4)) Martinez, Sofi (OS/ASPE)
- ☒ **10:30am - 11:00am Group Repatriation from Dominican Republic and Bahamas** (b)(4) Russell, Elizabeth (ACF)
- ☒ **11:00am - 11:45am Weekly Check-in w/ Joann** (Scott's Office / (b)(4)) - Lloyd, Scott (ACF) ☺
- ☒ **12:00pm - 5:00pm Out of Office**

Thursday, September 07

- ☒ **8:00am - 12:00pm Computer Refresh** (Please Drop off Your Computer Between These Hours)
- ☒ **9:15am - 9:45am Additional UAC Capacity** (5202/ (b)(4)) (b)(4) Lloyd, Scott (ACF)
- ☒ **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF) ☺
- ☒ **11:00am - 12:00pm Briefing on Repatriation TTX** (Room 4323/4401) - Lloyd, Scott (ACF)
- ☒ **12:00pm - 1:00pm Lunch/Break**
- ☒ **12:30pm - 1:00pm URM check in on case** (Scott's office) - White, Lau
- ☒ **1:00pm - 2:00pm Urban Institute Final Briefing: Strengthening Per**
- ☒ **2:15pm - 3:00pm SWK Audit** (5122) - Lloyd, Scott (ACF)
- ☒ **3:15pm - 3:45pm ORR Staff Small Groups** (Director's Office/Dial-in)
- ☒ **4:00pm - 4:30pm Check in Meeting** (IOAS Conference Room | 4th Flo
- ☒ **4:30pm - 5:00pm ORR/ DHS UAC Capacity Call** (Call in number: 202

Friday, September 08

- ☒ **9:00am - 9:30am Meeting w/ Paula** (Paula's Office Humphrey 609F.3) - Lloyd, Scott (ACF)
- ☒ **11:00am - 11:45am Personnel meeting w/ Kim** (Mary Switzer Building 330 C Street SW Washington, DC/ Room 3225B) - Lloyd, Scott
- ☒ **12:00pm - 1:00pm ORR Q1 Spending Plans** (IOAS Conference Room (4026A) OR (b)(4)) - Wagner, Steven (ACF)
- ☒ **1:15pm - 1:45pm Missouri State Update** (Scott's Office) - Tota, Kenneth (ACF)
- ☒ **2:00pm - 2:45pm Meeting w/ (b)(6)** Re: UAC Legal Services and Direct Representation (5202 (Dial in (b)(4)))
- ☒ **3:15pm - 4:00pm Transportation to DHS Meeting** (b)(6) (b)(4) - Lloyd, Scott (ACF)
- ☒ **3:30pm - 3:45pm Potential Repatriation** (Call) - Barlow, Amanda (ACF)
- ☒ **4:00pm - 5:00pm ORR/ DHS UAC Capacity follow up in person me**

September 11, 2017 - September 17, 2017

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October 2017						
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Monday, September 11

- 7:30am - 8:00am FW: Senior Leader Brief to Secretary Price (Harvey/Irma) (SOC//**(b)(4)**) - OS Secretarys Ope
- 8:45am - 9:00am ACF Incident Command - Repatriation **(b)(4)** - ACF hswatchofficer
- 10:00am - 10:30am Repatriation Internal Operators call PR [DO NOT FORWARD] **(b)(4)** - ACF hswatchoffi
- 10:15am - 11:00am Meeting w/ **(b)(6)** of LDS Humanitarian Services/Refugee Resettlement (Conference Call- Ke
- 11:40am - 12:00pm Meeting with OLAB (Amanda's office) - White, L
- 12:00pm - 1:00pm Emergency Repatriation Update **(b)(4)**
- 12:00pm - 12:30pm Hurricane Irma ACF Repat Travel Team Check-
- 1:00pm - 2:00pm HOLD - Division of Policy Training on Culture of
- 3:30pm - 4:00pm ORR Staff Small Groups (Director's Office) ☺
- 3:30pm - 4:00pm Emergency Repatriation Interagency Coordinatio
- 4:00pm - 4:30pm Hill call (Phone call/ **(b)(4)**)

Wednesday, September 13

- 9:15am - 9:50am SW Key follow up meeting (5122/ Number: **(b)(4)**) - White, Laura (ACF)
- 10:00am - 10:30am Briefing re: core elements of immigration reform (Humphrey 615F.3) - Lloyd, Scott (ACF)
- 11:00am - 11:45am Weekly Check-in w/ Joann (Scott's Office / **(b)(4)**) - Lloyd, Scott (ACF) ☺
- 12:00pm - 1:00pm Emergency Repatriation Update **(b)(4)** passcode: **(b)(4)** - ACF hswatchofficer ☺
- 12:55pm - 1:30pm Travel to WH w/ Lance (Meet at Secretary's Main Office in Humphrey)
- 1:30pm - 2:30pm DC: Core Elements of Immigration Reform (Roos
- 2:30pm - 3:00pm Travel back to Switzer
- 3:30pm - 4:00pm Brief Steve re: repat (Steve's office) - Lloyd, Scott (
- 4:00pm - 4:30pm Capacity meeting (Scott's office) - Lloyd, Scott (ACF)
- 5:30pm - 6:30pm Senior Leader Brief to Secretary Price (Irma) (1-8

Friday, September 15

- Pedro Teleworking - Moreno, Pedro (ACF)
- Ken - Telework - Tota, Kenneth (ACF)
- 11:00am - 11:30am DRA SRC Training Initiative (Scott's office/ Number: **(b)(4)**) - Lloyd, Scott (ACF)
- 12:00pm - 1:00pm Emergency Repatriation Update **(b)(4)** passcode: **(b)(4)** - ACF hswatchofficer ☺
- 1:15pm - 2:00pm Call re **(b)(6)** (per Scott) (Dial in in invite) - White, Jonathan (ACF)
- 1:15pm - 2:00pm Update to WebEx meeting: Call re **(b)(6)** (WebEx Online) - Jonathan White via Cisco WebEx
- 2:00pm - 2:30pm TENTATIVE: Coffee W/ **(b)(6)** of DOS
- 3:00pm - 4:00pm Meet w/ UNHCR Deputy Regional Rep **(b)(6)** **(b)(6)** Mary E. Switzer Building/ 5225A) - Lloyd, Scott (ACF)

Tuesday, September 12

- **(b)(6)**
- 7:30am - 8:00am Senior Leader Brief to Secretary Price (Irma) (SOC//**(b)(4)**) - OS Secretarys Operations Center
- 8:40am - 9:00am NDMS **(b)(4)** - Hooban, Tala (ACF)
- 9:00am - 10:00am DOS Washington Liaison Group call **(b)(4)** - ACF hswatchofficer
- 9:30am - 10:00am OD Check in (Scott's office) - Lloyd, Scott (ACF) ☺
- 10:30am - 11:00am ORR Leadership Weekly Meeting (5524/ Number: **(b)(4)**) - Tota, Kenn
- 12:00pm - 1:00pm Emergency Repatriation Update **(b)(4)** passcode: **(b)(4)** - ACF hswatchofficer ☺
- 1:00pm - 1:30pm Opening Remarks at Webinar Hosted by Welcoming Refugees (Webinar/Desk)
- 5:30pm - 6:00pm Leave Garage

Thursday, September 14

- **(b)(6)** on leave **(b)(6)** (ACF)
- 10:00am - 10:45am Weekly Check-in w/ Anna Marie (Scott's Office) - Lloyd, Scott (ACF) ☺
- 11:00am - 11:30am URM Check-in (Scott's Office) - Lloyd, Scott (ACF)
- 12:00pm - 1:00pm Emergency Repatriation Update **(b)(4)** passcode: **(b)(4)** - ACF hswatchofficer ☺
- 1:15pm - 2:00pm DHS Proposal (IOAS Conference room | 4026A as location) - Lloyd, Scott (ACF)
- 2:15pm - 3:00pm UAC Background Checks (Scott's Office) - Lloyd, Scott (ACF)
- 4:00pm - 4:30pm Canceled: Check in Meeting (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ☺

September 18, 2017 - September 24, 2017

September 2017						
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October 2017						
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Monday, September 18

- **10:15am - 10:45am Repat Briefing w/ Elizabeth** (Scott's Office) - Lloyd, Scott (ACF)
- **12:00pm - 1:00pm Emergency Repatriation Final Update** (Switzer 5202 and (b)(4)) ACF hswatchofficer
- **2:00pm - 2:45pm Meet w/ (b)(6)** Heritage Foundation (Mary E. Switzer Bldg 330 C. St. SW DC 20201/ 5225A) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm ORR Staff Small Groups** (Director's Office) ☺
- **4:00pm - 5:00pm IOAS FOA Consult for the Office of Refugee Resettlement (ORR)** (4th Floor | Conference Room 4523/4603) - Wagner, Steven (ACF)

Tuesday, September 19

- **8:30am - 9:00am Senior Leader Brief to Secretary Price (Irma)** (b)(4) - OS Secretaries Operations Center
- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ☺
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5524/ Number (b)(4)) - Tota, Kenn
- **11:00am - 11:30am Laura/ Scott meet re: refugee strategy agenda/**
- **11:15am - 11:45am OIG/ ACF Meeting** (Switzer IOAS Conference Ro
- **11:30am - 12:00pm Meet and Greet w/ FFS Supervisors** (4125) - Llo
- **12:00pm - 1:00pm DESK Time**
- **1:00pm - 2:00pm Travel**
- **2:00pm - 3:00pm WH Meeting EEOB** (145)
- **3:00pm - 4:00pm Travel from WH**
- **5:00pm - 5:30pm Check in with Maggie** (Maggie's office) - Lloyd, Sco
- **5:30pm - 6:00pm Immigration meeting** (Lance's Office - 615F.3) - Le

Wednesday, September 20

- **9:00am - 10:00am ORR/ FBI/ OIG Call** (Switzer room 5101/ Meeting Server Main Number (b)(4)) - Lloyd, Scott (ACF)
- **12:00pm - 1:30pm Senior Leadership Officials** (Conference Room 4523/4603) - Goldhaber, Ben (ACF) ☺
- **2:00pm - 2:45pm Meeting w/ Maggie** (Maggie's office) - Lloyd, Scott (ACF) ☺
- **3:00pm - 4:00pm ACF Repatriation After Action Debrief** (Room 3524) - Moreno, Pedro (ACF)
- **4:00pm - 4:30pm Meeting with (b)(6) of the Refugee Congress** (Mary E. Switzer Building 330 C St. SW DC 20002) - Tota, Kenneth (ACF)

Thursday, September 21

- **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF) ☺
- **11:30am - 12:15pm Community Safety Briefing** (Scott's Office) - Lloyd, Scott (ACF)
- **1:00pm - 1:30pm (b)(6)**
- **1:45pm - 2:15pm SES Paperwork** - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm GDIT Contract Meeting** (Scott's office) - Lloyd, Scott (ACF)
- **3:30pm - 4:15pm Operation Matador Case Review** (Scott's Office (Let me know if you need a call in)) - White, Jonathan (ACF)
- **4:30pm - 5:15pm Reallocation Meeting** (Scott's office) - Lloyd, Scott (ACF)

Friday, September 22

- ☐ **12:00am HOLD - APHSA leadership retreat/Harvard Summit** ➔
- ☐ **Ken - Leave** - Tota, Kenneth (ACF)
- ☐ **Scott- telework** - Lloyd, Scott (ACF)
- **10:00am - 10:30am Call re: testimony** (Number: (b)(4) Participant Access (b)(4)) - White, Laura (ACF)
- **3:00pm - 4:00pm U.S. Interagency Prep Call for High-Level Dialogue on Central America** (Pick a sporty outfit) (b)(6)
- **4:00pm - 5:00pm ORR/ DHS UAC Capacity follow-up Call** (b)(4) - Lloyd, Scott (ACF)

September 25, 2017 - October 01, 2017

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October 2017						
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Monday, September 25

- ☐ Scott (b)(6)
- 9:00am - 5:00pm (b)(6)
- 4:00pm - 4:30pm HHS call with Governor Greiten's Office re Refugee Resettlement Program (Conference Call - (b)(4))
- Participant Code - (b)(4) - Hunt, Gregorio (HHS/IEA)

Tuesday, September 26

- ☐ Scott- Telework - Lloyd, Scott (ACF)
- 7:30am - 8:00am Fwd: Senior Leader Brief to Secretary Price (b)(4) - OS Secretarys Operations Center
- 9:30am - 10:00am OD Check in (Scott's office) - Lloyd, Scott (ACF) ☺
- 10:00am - 10:45am ORR Leadership Weekly Meeting (5202/ Number: (b)(4) - Tota, Kenneth (ACF) ☺
- 11:30am - 11:45am Call | Scott Lloyd & (b)(6) (b)(6) to dial Scott @ (b)(4) - (b)(6) (CELA)
- 4:00pm - 5:00pm Meeting @ WH

Wednesday, September 27

- ☐ 9:00am - 12:00pm HOLD- UNHCR Planning Meeting in preparation for the Regional Meeting on Forced Displacement that the Government of Honduras is hosting (TBD- Invite will be sent) - Lloyd, Scott (ACF)
- 11:00am - 11:45am Weekly Check-in w/ Joann (5225B/ (b)(4)) Lloyd, Scott (ACF) ☺
- 3:30pm - 4:30pm Travel to Hill
- 4:30pm - 5:30pm Joint Refugee Consultation (H-139 Capitol, the Henry Hyde Room) - Clark, Barbara (HHS/ASL)

Thursday, September 28

- 9:00am - 12:00pm HOLD- UNHCR Planning Meeting in preparation for the Regional Meeting on Forced Displacement that
- 12:00pm - 1:00pm Potluck September Birthday Luncheon (5524) - Sualog, Jallyn (ACF)
- 1:00pm - 1:30pm Staff request follow up meeting (Scott's office) - Lloyd, Scott (ACF)
- 2:00pm - 3:00pm Laura/ Scott meet - Lloyd, Scott (ACF)
- 3:00pm - 3:30pm ORR Staff Small Groups (Director's Office) - Lloyd, Scott (ACF) ☺
- 4:00pm - 4:30pm Briefing re: TEP at Secretary's Quarterly Readiness Exercise (SQREx) Repatriation (Scott's Office) - Lloyd, Scott (ACF)
- 4:15pm - 4:45pm Check in Meeting (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ☺
- 4:15pm - 4:45pm Check in Meeting (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF)

Friday, September 29

- ☐ Ken-Leave - Tota, Kenneth (ACF)
- ☐ Laura- telework - White, Laura (ACF) ☺
- 9:45am - 10:30am Prep Meeting re: TEP at Briefing on the Immigration Priorities of the White House (Maggie's office) - Lloyd, Scott (ACF)
- 12:15pm - 12:45pm Call to discuss next steps on refugee cost report (Call in number (b)(4) (b)(6) (b)(6))

October 02, 2017 - October 08, 2017

October 2017						
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November 2017						
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Monday, October 02

- 10:00am - 11:00am Call on Repatriation (b)(4) access (b)(4) - Moreno, Mr. Pedro (ACF)
- 11:30am - 12:30pm (b)(5) (b)(5)
- 12:30pm - 5:00pm OUT OF OFFICE

Tuesday, October 03

- 7:30am - 8:00am Senior Leader Brief to Acting Secretary Wright (b)(4) - OS Secretarys Operations Center ☺
- 9:00am - 9:30am Refugee check in (Scott's office) - Lloyd, Scott (ACF)
- 9:30am - 10:00am OD Check in (Scott's office) - Lloyd, Scott (ACF) ☺
- 10:00am - 10:45am ORR Leadership Weekly Meeting (5202/ Number: (b)(4) - Tota, Kenneth (ACF) ☺
- 12:00pm - 12:45pm UC/Refugee Coordination (IOAS Conference Room (4026A)) - Wagner, Steven (ACF) ☺
- 1:00pm - 5:00pm OUT OF OFFICE
- 4:00pm - 5:00pm Mandatory: All HHS Political Staff Mtg (Room 800 (Humphrey)) - Ashendorf, Jacob (HHS/IOS)

Wednesday, October 04

- Pedro Teleworking - Moreno, Mr. Pedro (ACF)
- 7:30am - 8:00am Senior Leader Brief to Acting Secretary Wright (b)(4) OS Secretarys Operations Center ☺
- 11:00am - 11:45am Weekly Check-in w/ Joann (Scott's Office / (b)(4) - Lloyd, Scott (ACF) ☺
- 12:00pm - 1:30pm Senior Leadership Officials (Conference Room 4523/4603) - Goldhaber, Ben (ACF) ☺
- 2:00pm - 3:00pm Korea Trip Briefing (L1C24) - Lloyd, Scott (ACF)
- 3:30pm - 4:15pm Meeting w/ Maggie (Maggie's office) - Lloyd, Scott (ACF) ☺

Thursday, October 05

- 7:30am - 8:00am Senior Leader Brief to Acting Secretary Wright (b)(4) OS Secretarys Operations Center ☺
- 9:30am - 10:00am UAC Budget Check in (Scott's office) - Lloyd, Scott (ACF)
- 11:00am - 11:15am Presentation (Conference Room 5202) - (b)(6) (b)(6)
- 1:00pm - 1:30pm Division of Policy and Procedures Monthly Briefing (teleconference; Room: 5524) - Theiler, Patricia (ACF)
- 1:30pm - 2:30pm Refugee strategy session (5122/ Call in: (b)(4) Lloyd, Scott (ACF) ☺
- 2:30pm - 3:00pm FNEU Case Review (Scott's office) - Lloyd, Scott (ACF)
- 3:30pm - 4:00pm Pre Meeting for Staff Meeting with IOAS (Scott's office) - Lloyd, Scott (ACF)
- 4:30pm - 5:00pm ORR Staffing Needs (IOAS Conference Room | 4th

Friday, October 06

- Laura- telework - White, Laura (ACF) ☺
- Scott- telework - Lloyd, Scott (ACF)
- 7:30am - 8:00am Senior Leader Brief to Acting Secretary Wright (b)(4) OS Secretarys Operations Center ☺
- 12:00pm - 12:30pm Call with (b)(6) at EOIR (Maggie's office? conference?) - Wynne, Maggie (HHS/IOS)
- 1:45pm - 2:15pm UAC Legal Services Discussion (Meeting Server Main Number: (b)(4) White, Laura (ACF)
- 2:30pm - 3:30pm Call
- 5:30pm - 6:00pm Senior Leader Brief to Deputy Secretary (b)(4) OS Secretarys Operations Center

October 09, 2017 - October 15, 2017

October 2017						
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November 2017						
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Monday, October 09

- ☐ **HOLIDAY OBSERVED** - Lloyd, Scott (ACF)
- ☒ **1:30pm - 2:00pm Senior Leader Brief to Acting Secretary Wright**
(b)(4) OS Secretary's Operations Center
- ☒ **3:00pm - 3:30pm ORR Staff Small Groups** (Director's Office) ↻

Tuesday, October 10

- ☒ **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ↻
- ☒ **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/
Number: (b)(4) - Tota,
Kenneth (ACF) ↻
- ☒ **11:00am - 12:00pm UC/Refugee Coordination** (IOAS Conference
Room (4026A) OR 866-687-9176 | Passcode: 4881945) - Wagner,
Steven (ACF) ↻
- ☒ **1:00pm - 1:30pm IT Hotspot Trouble Shoot** (Director's Office (5101))
- Lloyd, Scott (ACF)
- ☒ **1:15pm - 1:45pm AEVP Case Staffing** (Scott's office) - Lloyd, Scott
(ACF)
- ☒ **3:00pm - 4:15pm ORR Staff Meeting** (5324/ Call in number Number:
(b)(4) - ORR Director (ACF)
- ☒ **4:30pm - 5:15pm Meeting w/ Maggie** (Maggie's office) - Lloyd, Scott
(ACF) ↻

Wednesday, October 11

- ☒ **11:00am - 11:45am Data Match meeting** (Scott's Office /
(b)(4) Lloyd, Scott (ACF) ↻
- ☒ **2:00pm - 2:30pm Personnel Meeting** (Scott's office) - Lloyd, Scott
(ACF) ↻
- ☒ **3:10pm - 3:30pm Travel to Hill**
- ☒ **3:30pm - 4:30pm Staff Level Briefing on Refugee Consultation for
SJC and HJC by State, DHS, HHS** (2138 Rayburn HJC Members'
conference room) - Clark, Barbara (HHS/ASL)

Thursday, October 12

- ☒ **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (Scott's Office)
- Lloyd, Scott (ACF) ↻
- ☒ **11:00am - 11:45am Policy Meeting re: preg** (5202) - Lloyd, Scott
(ACF)
- ☒ **12:40pm - 12:50pm Meeting with ORR** (Steve's Office) - Powers,
Mary (ACF)
- ☒ **1:00pm - 1:45pm Weekly check in with Joann** (Scott's office) - Lloyd,
Scott (ACF)
- ☒ **2:00pm - 3:00pm U.S. Emergency Repatriation and Federal
Interagency Meeting** (Mary E. Switzer Building, 330 C ST SW, Washing
ton, DC)
- ☒ **3:15pm - 3:45pm ORR Staff Small Groups** (Director's Office) - Lloyd,
Scott (ACF) ↻
- ☒ **4:00pm - 4:30pm Pre Departure Check-in w/ Pedro** (Scott's Office) -
Lloyd, Scott (ACF)
- ☒ **4:30pm - 5:00pm S- Level Briefing** (Humphrey 523B) - Lloyd, Scott (A)

Friday, October 13

- ☐ **Laura- telework** - White, Laura (ACF) ↻
- ☐ **Pedro - Teleworking** - Moreno, Mr. Pedro (ACF)
- ☒ **1:00pm - 1:30pm ORR Call** (Call in number (b)(4)
(b)(4) Lloyd, Scott (ACF)
- ☒ **2:30pm - 3:00pm Pre-travel meeting** (Maggie's office) - Wynne,
Maggie (HHS/IOS)
- ☒ **4:30pm - 5:00pm HOLD - DHS Follow-up Call** (ConCall) - Lloyd,
Scott (ACF)

October 16, 2017 - October 22, 2017

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November 2017						
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Monday, October 16

- ☐ 12:00am (b)(6) →
- ☐ (b)(6) bday

Tuesday, October 17

- ☐ (b)(6) →
- 9:30am - 10:00am OD Check in (Scott's office) - Lloyd, Scott (ACF) ↗
- 10:00am - 10:45am ORR Leadership Weekly Meeting (5202/
Number: (b)(6) - Tota,
Kenneth (ACF) ↗
- 10:45am - 11:00am Homestead Discussion with ORR (IOAS
Conference Room (4026A)) - Wagner, Steven (ACF)
- 11:00am - 12:00pm UC/Refugee Coordination (IOAS Conference
Room (4026A) (b)(4) - Wagner,
Steven (ACF) ↗

Wednesday, October 18

- ☐ (b)(6) →
- ☐ 12:00am Sarah - Leave (Professional Development) - Lucas,
Sarah (ACF) (CTR) ↗
- 12:00pm - 1:30pm Senior Leadership Officials (Conference Room
4523/4603) - Goldhaber, Ben (ACF) ↗
- 2:30pm - 3:00pm Personnel Meeting (Pedro's office or huddle room)
- Lloyd, Scott (ACF) ↗

Thursday, October 19

- ☐ (b)(6) →
- ☐ (b)(6) (ACF) (CTR) ↗
- ☐ Anniversary
- 11:00am - 11:45am Weekly Check-in w/ Anna Marie (5202/
Meeting Server Main Number (b)(4) Participant Access Code:
(b)(4) Lloyd, Scott (ACF) ↗
- 4:00pm - 4:30pm Check in Meeting (IOAS Conference Room | 4th
Floor | Room 4026A) - Pilato, Anna (ACF) ↗

Friday, October 20

- ☐ 12:00am (b)(6) →
- ☐ 12:00am Sarah - Leave (Professional Development) - Lucas,
Sarah (ACF) (CTR) ↗
- ☐ (b)(6)
- ☐ Laura- telework - White, Laura (ACF) ↗

October 23, 2017 - October 29, 2017

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November 2017						
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Monday, October 23

- ☐ (b)(6)
- ☒ **12:00pm - 1:00pm Meeting w/ Scott Lloyd - ORR Director**
(Governor's Conference Room or Call-in: (b)(4) Meeting ID:
(b)(4) - (b)(6) GOV)

Tuesday, October 24

- ☐ **12:00am HOLD: Homestead Trip** - Kurkky, Brian (ACF) (CTR) ↗
- ☐ **Scott - Telework**
- ☒ **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ↗
- ☒ **10:15am - 10:45am ORR Leadership Weekly Meeting** (5202/
Number: (b)(4) Tota,
Kenneth (ACF) ↗
- ☒ **10:30am - 11:00am Call (CALL-IN INFORMATION ADDED)** (Call-In:
(b)(4) - (b)(6)
EOP/WHO
- ☒ **11:00am - 12:00pm UC/Refugee Coordination** (IOAS Conference
Room (4026A)) - Wagner, Steven (ACF) ↗

Wednesday, October 25

- ☐ **12:00am HOLD: Homestead Trip** - Kurkky, Brian (ACF) (CTR)
- ☒ **9:00am - 11:00am Hearing Prep**
- ☒ **11:00am - 11:45am Weekly Check-in w/ Joann** (Scott's Office /
(b)(4) - Lloyd, Scott (ACF) ↗
- ☒ **1:00pm - 3:00pm Hearing Prep** (Humphrey 416 G) - White, Laura
(ACF)
- ☒ **3:30pm - 4:00pm JOAS Appeals meeting** (5225A) - White, Laura
(ACF)

Thursday, October 26

- ☒ **8:15am - 8:45am Meet at HHH ASL office @ 8:15**
- ☒ **9:00am - 12:00pm House Judiciary Meeting** (TBD) - Lloyd, Scott
(ACF)
- ☒ **1:00pm - 2:00pm Refugee strategy session** (5122/ Call in:
(b)(4) Lloyd, Scott (ACF) ↗
- ☒ **2:30pm - 3:00pm Personnel Paperwork** (HHH Bldg, 8th Floor, Suite
801, Room 13) - Lloyd, Scott (ACF)
- ☒ **4:00pm - 4:30pm Check in Meeting** (IOAS Conference Room | 4th
Floor | Room 4026A) - Pilato, Anna (ACF) ↗

Friday, October 27

- ☐ **Laura - telework** - White, Laura (ACF) ↗
- ☐ **Pedro - Teleworking** - Moreno, Mr. Pedro (ACF)
- ☒ **11:15am - 11:45am Call w/ Laura and Anna Marie** (Call in:
(b)(4) Lloyd, Scott (ACF)
- ☒ **1:00pm - 2:00pm Prep Call for Governors Call** (Call in: (b)(4)
Participant Access Code: (b)(4) Tota, Kenneth (ACF)
- ☒ **3:30pm - 4:00pm ACF SES FY2017 Performance Closeout
Discussion with Scott Lloyd** (Steve Wagner's Office (4032A)) -
Wagner, Steven (ACF)
- ☒ **4:00pm - 4:30pm Predecisional/deliberative discussion re: ACF**
(4026A Switzerland) - Stirrup, Heidi (HHS/IOS)

October 30, 2017 - November 05, 2017

October 2017						
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November 2017						
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Monday, October 30

- ☐ 12:00am (b)(6) - White, Laura (ACF) ↗
- 10:30am - 11:00am Weekly Check-in w/ Kim (Scott's Office) - Lloyd, Scott (ACF) ↗
- 11:30am - 12:00pm UAC FOAs (Scott's Office) - Lloyd, Scott (ACF)
- 12:00pm - 1:00pm Lunch/Desk Time/Break
- 1:00pm - 3:00pm PRM/ORR/ DHS Governor Call (5122) - Tota, Kenneth (ACF)
- 3:00pm - 3:30pm ORR Staff Small Groups (Director's Office) - Lloyd, Scott (ACF) ↗
- 3:30pm - 4:00pm Meeting re: (b)(6) Case (Scott's Office Switzer 5101) - Lloyd, Scott (ACF)
- 4:00pm - 5:00pm Prep Senior Action Officer Repatriation TTX (Don's Office) - Boyce, Don (OS/ASPR/OEM)
- 5:15pm - 5:45pm ORR Follow Up with Paula (Counselors Conference Room (HHS) 611E or CALL IN (b)(6))

Tuesday, October 31

- ☐ (b)(6) - White, Laura (ACF) ↗
 - 8:30am - 9:00am fd
 - 9:30am - 10:00am OD Check in (Scott's office) - Lloyd, Scott (ACF) ↗
 - 9:30am - 10:00am ORR Leadership Weekly Meeting (5202/ Number:)
 - 10:00am - 10:30am UAC Meeting (5202) - Lloyd, Scott (ACF)
 - 10:30am - 11:00am Travel (h)(4); (h)(6)
 - 11:00am - 12:00pm After-action on recent UAC / HHS case (EEOB 3
 - 12:00pm - 12:30pm Travel
 - 1:00pm - 2:00pm Safe Families Meeting (Switzer 5424C) - Pilato, Ann
 - 1:00pm - 1:30pm Emergency Repatriation - Plan of Action/Solidify
 - 2:00pm - 2:45pm Meeting w/ Maggie (Maggie's office) - Lloyd, Scott
 - 2:00pm - 3:00pm EEI Manager's and Supervisor's Briefing- Session
 - 2:00pm - 3:00pm EEI MANAGERS AND SUPERVISORS SESSION 1 (S
- More Items...

Wednesday, November 01

- ☐ (b)(6) - White, Laura (ACF) ↗
- ☐ 12:00am Ken- Travel CHEP Conference - Tota, Kenneth (ACF) ↗
- 9:00am - 10:00am SRC Training Launch | Webinar Run-Through (5424C) - Mitchell, Genna (ACF) (CTR)
- 11:30am - 12:00pm NPRM Meeting (Scott's Office) - Lloyd, Scott (ACF)
- 12:00pm - 1:30pm Senior Leadership Officials (Conference Room 4523/4603) - Goldhaber, Ben (ACF) ↗
- 2:00pm - 2:30pm Personnel Meeting (Scott's office) - Lloyd, Scott (ACF) ↗
- 3:00pm - 3:30pm ORR Staff Small Groups (Director's Office) ↗
- 4:00pm - 4:30pm Communication Strategy Meeting (Scott's Office) - Lloyd, Scott (ACF)

Thursday, November 02

- ☐ (b)(6) - White, Laura (ACF) ↗
- ☐ Ken- Travel CHEP Conference - Tota, Kenneth (ACF) ↗
- 9:00am - 10:00am Meeting w/ Pedro and Elizabeth re: Repatriation (Scott's office) - Lloyd, Scott (ACF)
- 10:00am - 10:45am Weekly Check-in w/ Anna Marie (Scott's Office) - Lloyd, Scott (ACF) ↗
- 11:00am - 11:30am ORR Briefing (Scott's Office) - Lloyd, Scott (ACF)
- 12:00pm - 12:30pm Call Jon and Jane (Call) - Lloyd, Scott (ACF)
- 2:00pm - 3:00pm EEI Manager's and Supervisor's Briefing- Session #2 (Switzer Room 3424) - Fleming, Mr. Al (ACF)
- 2:00pm - 3:00pm EEI MANAGERS AND SUPERVISORS SESSION # 2 (SWITZER CONFERENCE ROOM 3424) - Kinder, Dorothy (ACF)
- 3:00pm - 3:30pm *ORR Staff Small Groups (Director's Office/ Dial in: (b)(6)) - Lloyd, Scott (ACF)
- 4:00pm - 4:30pm Call w/ Jane (Call) - Lloyd, Scott (ACF)

Friday, November 03

- ☐ (b)(6) - White, Laura (ACF) ↗
- ☐ 12:00am Ken- Travel CHEP Conference - Tota, Kenneth (ACF)
- ☐ Laura- telework - White, Laura (ACF) ↗
- 11:00am - 12:00pm JOM Call (Call in (b)(6)) - Lloyd, Scott (ACF)
- 12:30pm - 1:30pm Call w/ Reps O'Rourke and Castro (Call TBD) - Lloyd, Scott (ACF)
- 1:30pm - 2:00pm call w/ (h)(6)
- 2:15pm - 2:45pm HHS/ACF/UAC Congressional Prep Call (b)(6) - Logan, Scott (ACF)

November 06, 2017 - November 12, 2017

November 2017						
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Monday, November 06

- ☐ (b)(6) - White, Laura (ACF)
- **10:30am - 11:00am Weekly Check-in w/ Kim** (Scott's Office) - Lloyd, Scott (ACF)
- **11:00am - 11:30am Discuss SCORR Questions/Agenda** (Scott's Office) - Lloyd, Scott (ACF)
- **12:30pm - 1:30pm ORR/ERO Collaboration** (ACF / Mary E Switzer Building | 330 C Street, SW | IOAS Conference Room | 4th Floor | Room 4026A and Conf Call #: (b)(4))
- **2:30pm - 3:30pm SCORR Quarterly Call** (4323/4401 Call-in Number: (b)(4)) Tota, Kenneth (ACF)
- **5:00pm - 6:00pm Coffee** (b)(6)

Tuesday, November 07

- ☐ 12:00am (b)(6) - White, Laura (ACF)
- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF)
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4)) - Tota, Kenneth (ACF)
- **11:00am - 12:00pm UC/Refugee Coordination** (IOAS Conference Room (4026A) OR (b)(4)) - Wagner, Steven (ACF)
- **1:00pm - 1:30pm Personnel Meeting** (Scott's office) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm 15 min Meeting w/ Pedro and Elizabeth** (Scott's Office) - Lloyd, Scott (ACF)
- **2:00pm - 2:45pm Meeting w/ Maggie** (Maggie's office) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm Laura/ Scott check** - White, Laura (ACF)

Wednesday, November 08

- **8:30am - 4:00pm Repatriation Senior Action Officer level Table Top Exercise (TTX)** (O'Neill Office Building, 200 C Street SW, D.C. 20024; Cypress Conference Room (Sub-basement level)) - Boyce, Don (OS/ASPR/OEM)
- **12:00pm - 1:30pm Senior Leadership Officials** (Conference Room 4523/4603) - Goldhaber, Ben (ACF)
- **12:45pm - 1:00pm Meet w/ (b)(6) and Mindy Blakney** (Scott's Office) - Lloyd, Scott (ACF)
- **1:30pm - 3:00pm DRA HQ Meeting** (5202) - Mitchell, Genna (ACF) (CTR)

Thursday, November 09

- ☐ **Pedro-Offsite, available by phone and e-mail** - Moreno, Mr. Pedro (ACF)
- ☐ **Sarah - Leave/Telework** - Lucas, Sarah (ACF) (CTR)
- **9:00am - 9:30am URM Staff Meeting Check-in** (5225A) - Lloyd, Scott (ACF)
- **10:00am - 11:00am HHS TSA Support (with meeting notes)** (HHH Building Suite 633F(Rm 46)) : (b)(4) - Malvin, Greg
- **10:15am - 11:00am Weekly Check-in w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF)
- **11:00am - 11:45am Weekly Check-in w/ Joann** (Scott's Office / 2027)
- **12:00pm - 12:30pm Revised FY18 budget estimates for ORR** (IOAS)
- **12:00pm - 1:00pm Lunch and Learn: UNHCR Data** (5202/ Call in: 202)
- **1:15pm - 2:00pm Refugee strategy session** (5225A/ Call in: (b)(4))
- **2:30pm - 3:00pm FW: DRS Meeting** (5225A / Dial in number: 877-51)
- ☐ **4:00pm - 4:30pm Canceled: Check in Meeting** (IOAS Conference Room)

Friday, November 10

- ☐ **Cancelled:** (b)(6)
- ☐ **Laura- telework** - White, Laura (ACF)

November 13, 2017 - November 19, 2017

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Monday, November 13

- **10:30am - 11:00am Weekly Check-in w/ Kim** (Scott's Office) - Lloyd, Scott (ACF) ↕
- **2:00pm - 2:30pm FW: DPL Team Meeting** (b)(4) passcode: (b)(4) - Hooban, Tala (ACF)
- **3:00pm - 3:30pm ORR Staff Small Groups** (Director's Office) ↕
- **4:00pm - 4:30pm Scheduling Check-in** (Scott's Office) - Lloyd, Scott (ACF) ↕

Tuesday, November 14

- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ↕
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number (b)(4)) - Tota, Kenneth (ACF) ↕
- **11:00am - 11:45am Policy Staff Check-in** (4323) - Lloyd, Scott (ACF)
- **12:00pm - 12:30pm (b)(4) Case Discussion** (JW Office) - White, Jonathan (ACF)
- **1:00pm - 1:45pm DHUC Staff Check-in** (4225A) - Lloyd, Scott (ACF)
- **2:00pm - 2:15pm 15 Minutes w/ Elizabeth** (Scott's Office) - Lloyd, Scott (ACF)
- **2:25pm - 2:45pm PHC** (Scott's Office) - Lloyd, Scott (ACF)
- **3:00pm - 4:00pm UC/Refugee Coordination** (IOAS Conference Room (4026A)) - Wagner, Steven (ACF) ↕

Wednesday, November 15

- ☐ **Laura- telework** - White, Laura (ACF)
- **9:50am - 10:20am Phone interview** (Scott's office)
- **11:00am - 12:00pm Weekly Check-in w/ Joann** (Scott's Office / (b)(4)) - Lloyd, Scott (ACF) ↕
- **1:50pm - 3:30pm SRC Training Initiative | Launch Webinar** (Switzer 3322) - Mitchell, Genna (ACF) (CTR)
- **4:00pm - 4:30pm Capacity Meeting/ Meeting Server Main** Number: (b)(4) (5202) - Lloyd, Scott (ACF)
- **4:30pm - 5:30pm Weekly Check-in w/ Pedro Moreno** (Scott's Office) - Lloyd, Scott (ACF) ↕

Thursday, November 16

- ☐ **12:00am Scott- training** ↕
- ☐ **12:00am Training** - White, Laura (ACF) ↕
- **9:00am - 10:00am Budget Staff Check-in** (5424C)
- **11:15am - 11:45am PMF Informaitonal Interview w/ (b)(6)** (Director's Office (Switzer 5101)) - Lloyd, Scott (ACF)
- **12:30pm - 1:00pm Complete Staff Workload Tracker**
- **1:30pm - 3:00pm ACF Senior Review Board (SRB)** (Conf Rm 3401) - Blake, Sebrina (ACF)
- **2:00pm - 2:30pm PLACEHOLDER: DRA Meeting with Scott** (5524) - Rubenstein, Carl (ACF)
- **2:30pm - 3:00pm Call with ICE/CBP/USCIS/ORR** (Call-In: (b)(4)) ICE.Scheduler
- **4:00pm - 4:45pm Meeting w/ (b)(6) from World Education Services (WES)** (Mary E. Switzer Building |Room 4202| 330 C. St. SW DC)
- **4:00pm - 4:30pm Check in Meeting** (IOAS Conference Room | 4th Flo

Friday, November 17

- ☐ **Scott- training** ↕
- ☐ **12:00am Training** - White, Laura (ACF)
- ☐ **Laura- telework** - White, Laura (ACF) ↕
- **10:00am - 11:00am Personnel Meeting** (Scott's Office| Dial-in (b)(4)) - Lloyd, Scott (ACF) ↕
- **11:00am - 11:45am Weekly Check-in w/ Anna Marie** (Scott's Office | Call-in: (b)(4)) - Lloyd, Scott (ACF) ↕
- **12:00pm - 1:00pm ORR Leadership and Lt. Gov. Luis Rivera-Marin Meeting** (Switzer Buidling-Room 5122 | Dial-in (b)(4)) (b)(4) - Lloyd, Scott (ACF)
- **2:15pm - 3:00pm Meeting w/ Maggie** (Maggie's office) - Lloyd, Scott (ACF) ↕

November 20, 2017 - November 26, 2017

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December 2017						
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Monday, November 20

- ☐ On leave - Womack, Kimberley (ACF)
- 10:30am - 11:30am Repatriation Discussion with OEM and ACF (O'Neil Building C1C15) - Hamel, Joseph (OS/ASPR/IO) (CTR)
- 12:00pm - 1:00pm Surprise (IOAS Conference Room 4026A - Switzer) - Kellogg, Cori (ACF)
- 1:00pm - 5:00pm (b)(6) OUT OF OFFICE

Tuesday, November 21

- 9:30am - 10:00am OD Check in (Scott's office) - Lloyd, Scott (ACF) ↗
- 10:15am - 10:45am ORR Leadership Weekly Meeting (5202/ Number: (b)(4)) - Tota, Kenneth (ACF) ↗
- 11:00am - 11:45am UC/Refugee Coordination (IOAS Conference Room (4026A)) - Wagner, Steven (ACF) ↗
- 12:00pm - 12:15pm Meet re: Ex Assistant contract position (Scott's office) - Lloyd, Scott (ACF)
- 1:30pm - 2:00pm MTW Scott Lloyd (405F.4 Humphrey) - Destro, Brenda (HHS/ASPE)
- 2:00pm - 2:45pm Meeting w/ Maggie (Maggie's office) - Lloyd, Scott (ACF) ↗
- 3:00pm - 5:00pm Emergency Repatriation Briefing w/ Department (Humphrey Building | 5th Floor | SCIF Room 523.B) - Lloyd, Scott (ACF)

Wednesday, November 22

- 12:00pm - 12:30pm ORR Meeting with HHS/ OCR (5101) - Lloyd, Scott (ACF)
- 12:30pm - 1:00pm Prep for Secy Briefing
- 1:00pm - 1:30pm FW: EDH Brief on the UAC Program Referrals & Capacity (610-F) - Secretary Scheduler (OS/IOS)

Thursday, November 23

- ☐ (b)(6) (ACF)
- ☐ Thanksgiving
- 10:00am - 10:45am Weekly Check-in w/ Anna Marie (Scott's Office) - Lloyd, Scott (ACF) ↗
- 1:00pm - 2:00pm Refugee strategy session (3401/ Call in: (b)(4)) - Lloyd, Scott (ACF) ↗

Friday, November 24

- ☐ (b)(6)
- ☐ Laura- telework - White, Laura (ACF) ↗
- ☐ (b)(6)

November 27, 2017 - December 03, 2017

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December 2017						
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Monday, November 27

- **9:30am - 10:00am Scheduling Check-in** (Scott's Office) - Lloyd, Scott (ACF) ☺
- **10:15am - 11:00am Weekly Check-in w/ Pedro Moreno** (Scott's Office) - Lloyd, Scott (ACF) ☺
- **11:00am - 11:30am Prep Call for HSGAC briefing** (b)(6)
Participant: (b)(4) - White, Laura (ACF)
- **12:30pm - 1:00pm Travel**
- **1:00pm - 2:00pm Senate HSGAC Minority Staff Briefing** (344 Dirksen) - Clark, Barbara (HHS/ASL)
- **2:00pm - 2:30pm Travel**
- **3:00pm - 3:30pm Urgent Call for UAC Shelter Leadership** (Call in number: (b)(4)) Lloyd, Scott (ACF)
- **4:00pm - 4:30pm Changes to Repatriation Program and Discussion** (Scott's Office) - Lloyd, Scott (ACF)

Tuesday, November 28

- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ☺
- **10:00am - 10:30am Travel** (b)(6) or (b)(4)
- **10:30am - 12:00pm WAVES link for UAC PCC - Tuesday, November 28, 10:30-12:00 (EEOB 350)** (EEOB 350) - Bash, Zina G. EOP/WHO
- **12:00pm - 12:30pm Travel**
- **1:00pm - 2:00pm NPRM**
- **3:15pm - 4:00pm UC/Refugee Coordination** (IOAS Conference Room (4026A) (b)(4)) - Wagner, Steven (ACF) ☺
- **4:30pm - 5:00pm Steve Wagner/ Scott Lloyd Call** (Call in Number: (b)(4)) - Lloyd, Scott (ACF)

Wednesday, November 29

- ☐ (b)(6) ACF
- ☐ Sarah (b)(6)
- **11:00am - 11:45am Weekly Check-in w/ Joann** (Scott's Office / (b)(4)) Lloyd, Scott (ACF) ☺
- **12:00pm - 1:00pm Senior Leadership Officials** (Conference Room 4523/4603) - Goldhaber, Ben (ACF) ☺
- **2:00pm - 3:30pm FW: UC Stakeholders** (5324 or (b)(4)) Access Code: (b)(4) - White, Jonathan (ACF)
- **2:00pm - 3:00pm DRA HQ | Monthly Meeting** (Switzer 4603) - Mitchell, Genna (ACF) (CTR)
- **3:30pm - 5:00pm Repatriation MOU**

Thursday, November 30

- **9:30am - 10:00am Personnel Meeting** (Scott's office) - Lloyd, Scott (ACF) ☺
- **10:30am - 11:15am Weekly Check-in w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF) ☺
- **1:00pm - 2:00pm Refugee strategy session** (5202/ Call in: (b)(4)) - Lloyd, Scott (ACF) ☺
- **2:15pm - 2:45pm Mary/ Scott/ Laura Check in** (Scott's office) - White, Laura (ACF)
- **3:00pm - 4:00pm Follow-up: Repatriation Discussion with OEM and ACF** (Mary E. Switzer | Room 3322) - Lloyd, Scott (ACF)
- **4:00pm - 4:30pm Check in Meeting** (IOAS Conference Room | 4th Floor | Room 4026A) - Pilato, Anna (ACF) ☺

Friday, December 01

- ☐ **Laura- telework** - White, Laura (ACF) ☺
- **9:30am - 10:00am Touch Base w/ Ken** (Scott's Office) - Lloyd, Scott (ACF)
- **10:00am - 11:15am RCUSA Meeting with ORR** (Switzer Building-330 C Street SW, Room 5122/ Meeting Server Main Number: (b)(4)) Participant Access Code: (b)(4) - Lloyd, Scott (ACF)
- **11:15am - 11:45am Travel**
- **12:00pm - 12:30pm Meeting on Unaccompanied Alien Children** (Stephen Miller's Office, (b)(6)) - Miller, Stephen EOP/WHO
- **1:00pm - 3:00pm UCG Deputies Meeting** (HHS Switzer Building, 330 C Street SW, Room 5324) - (b)(6)
- ☐ **1:00pm - 2:00pm Canceled: HHS - DoS Bilateral on Repatriation** (600 19th St NW, 10th Floor, Room 10.00 (Large Conference Room), Washington, DC 20036) (b)(6)

December 04, 2017 - December 10, 2017

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January 2018						
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Monday, December 04

- ☐ **12:00am Ken - Travel** (Denver & Boise) - Tota, Kenneth (ACF) ↗
- **9:30am - 10:00am Scheduling Check-in** (Scott's Office) - Lloyd, Scott (ACF) ↗
- **10:00am - 10:30am Repatriation meeting w/ Elizabeth re: Emergency Repatriation TTX and Draft Summary of Conclusions** (Scott's Office) - Lloyd, Scott (ACF)
- **10:30am - 11:00am Weekly Check-in w/ Kim** (Scott's Office) - Lloyd, Scott (ACF) ↗
- **1:00pm - 2:00pm DHS Collaboration Follow-up** (ACF /Mary E Switzer Building | 330 C Street, SW | 5th Floor | Room 5122) - Lloyd, Scott (ACF)

Tuesday, December 05

- ☐ **Ken - Travel** (Denver & Boise) - Tota, Kenneth (ACF) ↗
- ☐ **(b)(6) b-day**
- **9:30am - 10:00am OD Check in** (Scott's office) - Lloyd, Scott (ACF) ↗
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4)) Tota, Kenn
- **12:00pm - 1:00pm (b)(6) for Laura Gregg White** (Switzer Room 5202) - Johnson, Harmony (ACF)
- **1:05pm - 1:35pm Murray Mtg Prep** ((b)(4)) passcode (b)(4) - Logan, Scott (ACF)
- **2:00pm - 2:45pm Meeting w/ Maggie** (Maggie's office) - Lloyd, Scott (ACF) ↗
- **3:00pm - 3:30pm Check-in with Scott Lloyd on Clearance Items** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **3:30pm - 4:15pm FY2018 Spend Plans Meeting | ORR** (IOAS Confe
- ☐ **4:15pm - 5:00pm Canceled: UC/Refugee Coordination** (IOAS Confer

Wednesday, December 06

- ☐ **Ken - Travel** (Denver & Boise) - Tota, Kenneth (ACF) ↗
- ☐ **Pedro - Offsite (available by e-mail and phone)** - Moreno, Mr. Pedro (ACF)
- **9:00am - 10:00am Legal Services Follow Up** (5122 or Call in: (b)(4)) - Kurkijy, Brian (ACF) (CTR)
- **11:00am - 11:45am Weekly Check-in w/ Joann** (Scott's Office / (b)(4)) - Lloyd, Scott (ACF) ↗
- **12:00pm - 12:30pm Senior Leadership Officials** (Conference Room 4523/4603 or (b)(4)) - Goldhaber,
- **12:30pm - 1:15pm DHS/ORR MOA Discussion** (Scott's Office or Call in: (b)(4)) - White, Jonathan (ACF)
- **2:00pm - 2:30pm Personnel Meeting** (Scott's office) - Lloyd, Scott (A
- **3:00pm - 3:30pm *ORR Staff Small Groups** (Director's Office) - Lloy
- **4:00pm - 5:00pm PREA Stakeholders Meeting** (Room 5202, Switzer
- **5:00pm - 5:30pm Meeting w/Scott** (Anne's Office) - Pilato, Anna (AC

Thursday, December 07

- ☐ **12:00am Ken - Travel** (Denver & Boise) - Tota, Kenneth (ACF)
- **9:30am - 10:00am (b)(5)** Scott's Office or Call in: (b)(4) - White, Jonathan (ACF)
- **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF) ↗
- **11:00am - 11:15am ORR issues discussion** (will call Scott on cell pho
- **11:30am - 12:00pm Document's Conversation** (Scott Lloyds Office |
- **12:00pm - 1:00pm Meeting w/ ORR Director and ASPA** (Scott Lloyd
- **1:00pm - 1:30pm DPP Monthly Briefing** (teleconference; Room: 552
- **1:30pm - 2:00pm UPDATED: ORR HQ Holiday Party** (5202) - Lucas,
- **2:00pm - 2:30pm Travel** ((b)(6)) or
- **2:30pm - 3:30pm Brief Senate HELP on ORR and Medical Care** (Har
- **3:30pm - 4:00pm Travel**
- **4:45pm - 5:15pm 10 minutes w/ Elizabeth** (Scott's Office) - Lloyd, Sc

Friday, December 08

- ☐ **Laura- telework** - White, Laura (ACF) ↗
- **9:30am - 12:30pm (b)(5)** - Lloyd, Scott (ACF)
- **1:15pm - 1:30pm Call w/ Elizabeth Weekly Check-in (Reschedule)** (Call) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm Meet w/ Amanda** (Scott's Office) - Lloyd, Scott (ACF)
- **2:00pm - 2:30pm Meeting w/ (b)(6)** Background Investigation (Scott's Office)
- **3:00pm - 3:30pm PMAP** (Scott's Office) - Lloyd, Scott (ACF)
- **3:30pm - 4:30pm Weekly Check-in w/ Pedro Moreno** (Scott's Office) - Lloyd, Scott (ACF) ↗

December 11, 2017 - December 17, 2017

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January 2018						
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Monday, December 11

- ☐ **12:00am Site Visit to Homestead UC Shelter** (Homestead, FL) - White, Jonathan (ACF) ↗
- **9:30am - 10:00am Scheduling Check-in** (Scott's Office) - Lloyd, Scott (ACF) ↗
- **10:30am - 11:00am Weekly Check-in w/ Kim** (Scott's Office) - Lloyd, Scott (ACF) ↗
- **11:15am - 11:45am DHS/ ORR Call** (Call in Number: (b)(4)) Participant Access Cod: (b)(4) White, Laura (ACF)
- **11:30am - 12:15pm Meeting w/ Maggie** (Maggie's office) - Lloyd, Scott (ACF) ↗
- **12:30pm - 1:00pm EOIR & HHS Call re: UAC Docket** (Dial-in 202-77
- **1:15pm - 1:45pm Fee Meeting** (Conference Call: (b)(4)) Partici
- **2:00pm - 2:30pm Response draft: Request for data match submissi**
- **2:30pm - 2:45pm 15 min Meeting w/ Elizabeth** (Scott's Office) - Llo
- **3:00pm - 5:00pm Christmas Open House** (Room 800 (Humphrey buil

Tuesday, December 12

- ☐ **12:00am Site Visit to Homestead UC Shelter** (Homestead, FL) - White, Jonathan (ACF)
- **10:00am - 10:45am ORR Leadership Weekly Meeting** (5202/ Number: (b)(4)) - Tota, Kenneth (ACF) ↗
- ☐ **11:00am - 12:00pm Canceled: UC/Refugee Coordination** (IOAS Conference Room (4026A) OR (b)(4)) Wagner, Steven (ACF) ↗
- **1:00pm - 2:30pm ASPE-IRP Learning Exchange on Early Childhood Brain Science** (HHS Humphrey Building, 200 Independence Ave SW, Room 425A) - Hutchison, Lindsey (OS/ASPE)

Wednesday, December 13

- **11:45am - 12:00pm Political Meeting with Secretary Hargan** (IOAS Conference Room) - Dugan, Meghan R. (ACF)
- **12:00pm - 1:30pm Senior Leadership Officials** (Conference Room 4523/4603, VTC and audio info below) - Goldhaber, Ben (ACF) ↗
- **2:00pm - 2:30pm Personnel Meeting** (Scott's office) - Lloyd, Scott (ACF) ↗

Thursday, December 14

- **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (5202) - Lloyd, Scott (ACF) ↗
- **3:00pm - 5:00pm USCRI Holiday Party** (Arlington VA)

Friday, December 15

- ☐ **Laura- telework** - White, Laura (ACF) ↗
- **4:30pm - 5:30pm HOLD - Deposition Prep** (Conference call w/ DOJ) - Lloyd, Scott (ACF)

(b)(5)

December 18, 2017 - December 24, 2017

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January 2018						
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Monday, December 18

- ☐ (b)(6) - Moreno, Mr. Pedro (ACF)
- **8:45am - 9:30am Transportation** (b)(6)
- **9:30am - 5:30pm Deposition in** (b)(4)
- (b)(4) (20 Massachusetts Ave. NW., Room 6050) - Woolford, Llewellyn (HHS/OGC)
- **5:30pm - 6:00pm Travel** (b)(6)
- (b)(4)

Tuesday, December 19

- **11:15am - 11:45am ORR Pre-Briefing Meeting w/ AAS Steve Wagner** (IOAS Conference Room) - Lloyd, Scott (ACF)
- **12:00pm - 12:45pm EDH to Brief on UAC & ORR** (610-F) - Secretary Scheduler (OS/IOS)
- **12:45pm - 1:30pm Transportation** (b)(6)
- (b)(4)
- **1:30pm - 3:00pm WH Meeting** (Room 350 of the Eisenhower Executive Office Building)
- **3:00pm - 3:30pm Transportation** (Return w/ Steve Wagner)
- **4:45pm - 5:15pm Weekly check-in w/ Elizabeth** (Scott's Office) - Lloyd, Scott (ACF) ☺

Wednesday, December 20

- ☐ (b)(6) (ACF)
- **10:15am - 11:00am Weekly Check-in w/ Pedro Moreno** (Scott's Office) - Lloyd, Scott (ACF) ☺
- **11:00am - 11:45am Weekly Check-in w/ Joann** (Scott's Office / (b)(4) Lloyd, Scott (ACF) ☺
- **1:00pm - 4:30pm Media Training (S.Lloyd)** (HHS Studio- Hubert Humphrey Building) - Dugan, Meghan R. (ACF)
- **3:00pm - 4:00pm GAO entrance "Federal Employment and Training Programs" (102320)** (ACF Conference Room 3225A; Conference line (b)(4) - ACF-GAO (ACF)

Thursday, December 21

- **10:00am - 10:45am Weekly Check-in w/ Anna Marie** (Scott's Office or Call in: (b)(4) - Lloyd, Scott (ACF) ☺
- **11:00am - 12:30pm ACF/ASPR MOU** (Switzer 5122 | Dial-in (b)(4) - Lloyd, Scott (ACF)
- **1:00pm - 1:30pm coop stuff** (concall 8 (b)(4) passcode (b)(4) Ball, Harvey (ACF)
- **4:30pm - 5:00pm HHS Call with ORR** (NEW CALL IN NUMBER: (b)(4) - Lloyd, Scott (ACF)

Friday, December 22

- ☐ (b)(6)
- ☐ **Laura- telework** - White, Laura (ACF) ☺
- ☐ (b)(6)

(b)(5)